

ZONING

132 Attachment 2.1

Township of Kingwood
Site Plan Exemption Checklist
 (§ 132-112.1)

[Amended 8-1-2019 by Ord. No. 20-16-2019; 5-6-2021 by Ord. No. 21-11-2021]

APPLICANT: _____	ROAD NAME: _____
TAX MAP SHEET: _____	DATE SUBMITTED: _____
BLOCK _____ LOT _____	
NAME OF PROJECT (if any): _____	
SIGNATURE OF APPLICANT: _____	

KEY:

X = Required

M = May be required to unusual circumstances

NR = Not Required

W = Waiver requested. Applicant shall provide reason for request in writing.

TO ALL APPLICANTS: If your application lacks any of the below requirements circle the items and, in the remarks column, provide an explanation.			REMARKS
1	7 copies of completed checklist	X	
2	7 copies of completed application form	X	
3	7 paper prints of existing approved site plan	X	
4	15 paper copies of proposed floor plan with areas of use and dimensions shown	X	
5	7 paper copies of current site plan	X	
6	1 copy of the complete application, including the plat and all supporting material in electronic format in accordance with § 132-116A, Requirements for submission of digital plans and applications	X	
7	7 copies of narrative description of proposed use	X	
8	7 copies of zoning permit issued by zoning officer for proposed use	X	
9	Certification by developer of no anticipated or planned improvements and/or changes to the existing building or property	X	
10	Executed escrow agreement	X	
11	Financial disclosure statement for all persons or entities having more than a 10% financial interest in the property to be developed and/or in the proposed use	X	
12	Certification from the Tax Collector that all taxes and assessments on the entire tract have been paid to date	X	