

LAND USE AND DEVELOPMENT

90 Attachment 4

**Checklist Addendum D  
For Determining Completeness of  
Application for Final Plat, Approval of Major Subdivision  
Township of Franklin, Warren County, New Jersey  
[Amended 4-8-2002 by Ord. No. 2002-5]**

Application No. _____	Plats Comply	Not Applicable	Waiver Requested	Plats Comply	Do Not Comply	Waiver Approved
Applicant: _____						
Location: _____						
Block _____ Lot _____ Zoning District _____						
Name of Project (if any): _____						
Signature of Applicant: _____						
1. Sixteen copies of completed review application.						
2. Ten copies of plats.						
3. All plats shall be of standard size as specified by the Map Filing Law, namely 8½" x 13", 24" x 36" or 30" x 42".						
4. Plats drawn to a scale of not less than 1" = 100'.						
5. Date of map and any revisions thereto.						
6. Name and address of owner and applicant and owners of property within 200 feet.						
7. Name, address, signature and seal of licensed land surveyor who prepared map and performed survey.						
8. Tax Map sheet, block and lot number of tract.						
9. Written and graphic scale.						
10. Reference meridian, including basis (i.e., NJ Grid North, deed book/page, etc.).						
11. Zoning district boundaries.						
12. Key map showing the location of the site and its relation to the overall tract, roads and highways, railroads, streams, rivers, drainageways, zone boundaries, municipal boundaries and surrounding lots within 800 feet of the tract based on Tax Map information at a scale no less than 1" = 800'.						
13. Lot dimensions of whole tract and each proposed lot and easement, including gross and net area to the nearest 0.01 acre and in square feet, bearings, distances to the nearest 0.01 foot, and complete curve data, including radius, length of curve, subtended angle and chord bearing and distance.						
14. Minimum front, side and rear yard setback lines for each lot.						

**Checklist Addendum D  
(continued)**

	Plats Comply	Not Applicable	Waiver Requested	Plats Comply	Do Not Comply	Waiver Approved
15. Metes and bounds on all proposed new easements and any existing easements. The plat shall contain descriptive language concerning each specific type of easement (i.e., sight, future roadway, drainage, utility, etc.), including the applicable restrictions or purposes thereof.						
16. Right-of-way widths of all existing and proposed streets.						
17. Numerical designation for each proposed lot using the decimal system [example: Lot 9, two lots: 9.01, 9.02].						
18. All municipal boundary lines crossing or adjacent to the territory intended to be shown.						
19. All natural and artificial watercourses, streams, shorelines and water boundaries and encroachment lines.						
20. Identification of all outbound property corners located or set by the surveyor of record (i.e., pipes, iron pin set, planted stone found, railroad spikes, etc.). All unmarked tract corners along the original boundary will be set and a certification contained on the map.						
21. The purpose of any easement or land reserved or dedicated for public use.						
22. Location of any existing structures within the tract, including accurate ties to the nearest property lines, whether they be an existing or proposed line.						
23. Location and description of all monuments set or to be set in accordance with the Map Filing Law.						
24. Location of any flood hazard areas based on NJDEP, FEMA or other delineation, including encroachment limits with metes and bounds.						

**Checklist Addendum D  
(continued)**

	Plats Comply	Not Applicable	Waiver Requested	Plats Comply	Do Not Comply	Waiver Approved
25. Location of any wetland areas, including designation of protective easements with metes and bounds.						
26. The name of the map, municipality and county.						
27. The date of the survey						
28. All fees and deposits paid by certified check.						
29. Plat certifications:  a. I hereby certify that this map and survey has been made under my supervision, and complies with the provisions of the Map Filing Law. (Include the following if applicable.) I do further certify that all monuments as designated and shown hereon have been set.  _____ Date Licensed Land Surveyor & No. (affix seal)  b. If monuments are to be set at a later date, the following endorsement shall be shown on the map:  I certify that a bond has been given to the municipality guaranteeing the future setting of all monuments shown on this map and so designated.  _____ Date Township Clerk  c. I have carefully examined this map and I find it conforms to the provisions of the Map Filing Law and the municipal ordinances and the municipal ordinances and requirements applicable thereto.  _____ Date Municipal Engineer						

**Checklist Addendum D  
(continued)**

	Plats Comply	Not Applicable	Waiver Requested	Plats Comply	Do Not Comply	Waiver Approved
<p>d. This subdivision is made with our authorization free consent and is in full accordance with our desires.</p> <p>_____ Date</p> <p>Owner(s)</p>						
<p>e. I hereby certify that the municipality has approved the streets, avenues, roads, lanes or alleys shown hereon.</p> <p>_____ Date</p> <p>Township Clerk</p>						
<p>f. The Franklin Township Planning Board approved this plat at a meeting held on _____. Said Board, being of proper authority, does hereby certify this plat complies with the provisions of N.J.S.A. 46:23-9.9 et seq., known as the "Map Filing Act." This plat is to be filed on or before _____. (Municipal Seal of Planning Board Secretary or Clerk and signature)</p>						
<p>g. I hereby certify that all requirements of the Warren County Planning Board have been complied with.</p> <p>_____ Date</p> <p>Chairman</p> <p>_____ Date</p> <p>Secretary</p>						
<p>30. Affidavit setting forth the names and addresses of all record title owners of the lands being subdivided.</p>						
<p>31. Three prints and one Mylar tracing of as-built or as-constructed drawings showing location of all underground utilities and site improvements in their exact location and elevation.</p>						

**Checklist Addendum D  
(continued)**

	Plats Comply	Not Applicable	Waiver Requested	Plats Comply	Do Not Comply	Waiver Approved
32. Performance guaranty (if any), in an amount satisfactory to the Township Engineer and in a form satisfactory to the Township Attorney, to be posted within the Township Clerk.						
33. Review deposit escrow agreement. <b>[Added 12-28-1998 by Ord. No. 98-17]</b>						

NOTE: Following the review of the final plat and corrections, if necessary, the applicant shall submit 10 additional paper prints, one original tracing in ink on translucent (Mylar) reproduction [or alternatively, two translucent reproductions] and two opaque cloth print duplicates. These shall contain original signatures on all certifications, and will be the permanent record of the approved subdivision.

Date Received: \_\_\_\_\_ Complete: \_\_\_\_\_ Incomplete: \_\_\_\_\_

Comments from township:

\_\_\_\_\_  
Administrative Officer