

LAND USE AND DEVELOPMENT

17 Attachment 4

**APPENDIX A  
(Reference Section 17-125)**

**TOWNSHIP OF HOPEWELL  
CONCEPTUAL REVIEW CHECKLIST**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Development Name: \_\_\_\_\_

Hopewell Township Tax Block(s): \_\_\_\_\_, Lot(s): \_\_\_\_\_

Total Number of Proposed Lots/Square Footage

(Including Lands Remaining): \_\_\_\_\_

Existing Use of Property, Principal Structure, and Accessory Structures: \_\_\_\_\_

\_\_\_\_\_

General Project Description: \_\_\_\_\_

\_\_\_\_\_

History of any previous Planning Board/Zoning Board actions relating to the Tax Lot:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Use Additional Sheets If Required

Signature and Name of  
Person Preparing Checklist: \_\_\_\_\_

*Signature*

*Name*

*Date Signed*

*TOWNSHIP USE ONLY*

*Application No.:* \_\_\_\_\_ *Date/Time Submitted* \_\_\_\_\_

HOPEWELL CODE

Received By: \_\_\_\_\_

Administrative

<i>Appl. Use Only</i>		<i>Copies Required</i>		<i>Twp Use</i>
		<i>ARC</i>	<i>PB</i>	<i>Only</i>
_____	1. Submitted within published "window for submission."			_____
_____	2. Completed Application Forms, including Corporate Partnership Disclosure Affidavit.	<u>16</u>		<u>19</u>
_____	3. Payment of Required Fees.		<u>1</u>	_____
_____	4. Completed Escrow Agreement.	<u>1</u>	<u>1</u>	_____
_____	5. Receipt of Taxes Paid for current tax quarter from Tax Collector.	<u>1</u>		<u>1</u>
_____	6. Completed Consent to Entry Form	<u>1</u>	<u>1</u>	_____
_____	7. Completed Conceptual Review Checklist.	<u>10</u>	<u>17</u>	_____
_____	8. Completed Waiver Request Form	<u>10</u>	<u>17</u>	_____
_____	9. Concept Plan folded, collated and bound.	<u>15</u>	<u>18</u>	_____
_____	10. Consistency with Wastewater Management Plan of the Township of Hopewell.	<u>15</u>		<u>18</u>

TOWNSHIP USE ONLY

Application Reviewed By: \_\_\_\_\_ Date \_\_\_\_\_

Recommendation: \_\_\_\_\_  
*complete/incomplete*

Items Not Provided: \_\_\_\_\_

LAND USE AND DEVELOPMENT

HOPEWELL CODE

**Health**

*Appl.  
Use  
Only*

*Twp  
Use  
Only*

- \_\_\_\_\_ 1. Approximate location of all existing dwellings or buildings, septic systems, and wells, both on-site and on adjacent lots, within 200 feet of property boundary.
- \_\_\_\_\_ 2. Identification of on-site soils pursuant to the "Mercer County Soil Survey."
- \_\_\_\_\_ 3. Identification of underlying geologic formation pursuant to the "Environmental Resources Inventory" of the Township of Hopewell.
- \_\_\_\_\_ 4. The results of any preliminary soil tests and soil logs, if available.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Engineering**

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	1. Designed and drawn by the applicant, A.I.A., C.L.A., N.J.P.E., N.J.P.L.S. or N.J.P.P. A design by a licensed professional is recommended but not required for Conceptual review.	_____
_____	2. Reproduction on standard sized sheets 30" x 42," 24" x 36," 15" x 21," 8 1/2" x 13," 8 1/2" x 11."	_____
_____	3. A title block showing type of development (residential/commercial/industrial), tax block and lot numbers and a scale of the drawing.	_____
_____	4. A north arrow with reference notation.	_____
_____	5. Existing topography extrapolated from U.S.G.S. map, with reference to quadrangle taken from.	_____
_____	6. Existing and proposed on-site easements.	_____
_____	7. "Critical Areas" as defined in the Land Use and Development Ordinance.	_____
_____	8. "Wetlands," as identified on the recognized New Jersey Department of Environmental Protection Maps.	_____
_____	9. Location and width of any proposed or existing on-site roadways.	_____
_____	10. Location and approximate sizes of any proposed nonresidential buildings, parking areas, access drives, pedestrian and vehicular traffic circulation patterns, and parking stalls shall be shown.	_____
_____	11. Method of and approximate area reserved for stormwater management.	_____
_____	12. Right-of-way width of streets (existing and proposed) by dimension.	_____
_____	13. A calculation of the number of parking spaces required based upon the gross floor area of proposed uses, shall be shown on the plans.	_____
_____	14. All Proposed Utilities. Identify methods of wastewater disposal, potable water, solid waste disposal, electric gas, and telephone service.	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**Planning**

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	1. Existing physical on-site features including watercourses, stream corridors, culverts or bridges, and rock out crops, trees and tree masses.	_____
_____	2. "Critical Areas" as defined in the Land Use and Development Ordinance.	_____
_____	3. "Gross Density" calculation based upon the definition of the Land Use and Development Ordinance.	_____
_____	4. "Gross" and "Net" Lot Area calculations.	_____
_____	5. A map showing, to scale, the site boundaries and adjacent lots within 500 feet. Approximate distances are to be shown by dimension.	_____
_____	6. Anticipated bulk variances or design waivers shall be indicated on the plan.	_____
_____	7. Master Plan amenities on the site or within 500 feet of the site boundaries.	_____
_____	8. General location of proposed landscape buffers, trees and shrubs. Identification of existing and proposed on-site vegetation and trees by general species and size.	_____
_____	9. Historic sites or scenic vistas on-site or within 200 feet of the site.	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**TOWNSHIP OF HOPEWELL  
MINOR SUBDIVISION CHECKLIST**

Applicant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Development Name: \_\_\_\_\_  
Hopewell Township Tax Block(s): \_\_\_\_\_, Lot(s): \_\_\_\_\_  
Total Number of Proposed Lots (Including Lands Remaining): \_\_\_\_\_  
Existing Use of Property, Principal Structure, and Accessory Structures: \_\_\_\_\_  
\_\_\_\_\_

General Project Description: \_\_\_\_\_  
\_\_\_\_\_

History of any previous Planning Board/Zoning Board actions relating to the Tax Lot:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Use Additional Sheets If Required

Signature and Name of  
Person Preparing Checklist: \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Name* *Date Signed*

*TOWNSHIP USE ONLY*

*Application No.:* \_\_\_\_\_ *Date/Time Submitted* \_\_\_\_\_  
*Received By:* \_\_\_\_\_

HOPEWELL CODE

Administrative

<i>Appl. Use Only</i>		<i>Copies Required</i>		<i>Twp Use Only</i>
		<i>ARC</i>	<i>PB</i>	
_____	1. Submitted within published "window for submission."			_____
_____	2. Completed Application Forms, including Corporate Partnership Disclosure Affidavit.	16		19
_____	3. Payment of Required Fees.			_____
_____	4. Completed Escrow Agreement.	1	0	_____
_____	5. Receipt of Taxes Paid for current tax quarter from Tax Collector.	1		1
_____	6. Completed Consent to Entry form	1	1	_____
_____	7. Completed Minor Subdivision Checklist.	10	11	_____
_____	8. Completed "Design Waiver Request" form.	10	17	_____
_____	9. Certificate of Ownership.	15	18	_____
_____	10. Minor Subdivision Plan(s) folded, collated, bound, signed and sealed with a common date of issue and revision.	15		18
_____	11. Traffic Analysis - collated, bound, signed, and sealed.	11	16	_____
_____	12. Well Water Supply Evaluation Report - collated, bound, signed, and sealed.	4		4
_____	13. Existing Septic System Certification - signed and sealed.	4		4
_____	14. Water Quality Test Reports and Professionals certification of or existing on-site wells.	4		4
_____	15. Soil Test Reports collated, bound, signed and sealed.	4	4	_____
_____	16. Consistency with Wastewater Management Plan of the Township of Hopewell.	15		18
_____	17. Proof of submission of a request for a wetlands letter of interpretation to the New Jersey Department of Environmental Protection a minimum of 60 days prior to submitting this application. Proof shall include acknowledgment of receipt by an official of the New Jersey Department of Environmental Protection..	15		18
_____	18. Submission of all wetlands reports and wetland delineation.	5		3
_____	19. Completed Fiscal Impact Data Sheet.	15	18	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**II. Health**

*Appl.  
Use  
Only*

*Twp  
Use  
Only*

- \_\_\_\_\_ 1. Proof of submission of Treatment Works or NJPDES permit applications for any wastewater disposal method or system not in compliance with NJAC 7:9A., any system proposing to discharge more than 2,000 gallons per day, or any proposed connection to a public sewer system requiring a Treatment Works permit application. \_\_\_\_\_
- \_\_\_\_\_ 2. Location of all existing sewage disposal systems on-site and within 200 feet of the boundary of the entire tract. \_\_\_\_\_
- \_\_\_\_\_ 3. Certification by a New Jersey Licensed Professional Engineer regarding adequacy of any and all existing on-site sewage disposal systems pursuant to Chapters 16 and 17. Potential reserve areas for modification of existing systems shall be shown on the plan. Application will be declared incomplete should failing or unsatisfactory conditions be noted, certified, or found to exist. \_\_\_\_\_
- \_\_\_\_\_ 4. Submission of laboratory test report for all existing on-site wells or potable water supplies pursuant to Chapter 16 and 17. Application will be declared incomplete should failing or unsatisfactory conditions be noted or found to exist (Bacteria, Nitrate, Volatile Organics and other items required by Health Officer). \_\_\_\_\_
- \_\_\_\_\_ 5. Soils Tests shall be provided for primary and reserve septic areas pursuant to Chapters 16 and 17. Test results submitted which are invalid because of expiration dates or do not comply with all provisions of Chapters 16 and 17 shall render the application incomplete. \_\_\_\_\_
- \_\_\_\_\_ 6. The Location and results of all complete, incomplete, unacceptable and unwitnessed profile pits, permeability tests, basin floods and percolation tests. All results shall be shown on a separate plan(s) entitled "Sewage Disposal and Water Supply Plan." All result locations shall be dimensioned to all proposed and existing lot lines, watercourses, easements, wetland limits, storm drainage pipes and basins, sewage disposal and water supply systems within 200 feet of the tests. \_\_\_\_\_
- \_\_\_\_\_ 7. Submission of individual soil test reports by soil log or test number for each test location in numerical ascending order shall be provided, according to proposed lot numbers. Each report shall be signed and sealed by a NJPE and coordinated with each lot number shown on the plan submitted. \_\_\_\_\_

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<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	8. Submission of well water supply evaluation report pursuant to Chapter 16.	_____
_____	9. The location of all on-site, off-site and off-tract test wells, monitor wells, and existing wells within 500 feet of the test wells are to be shown pursuant to Chapter 16.	_____
_____	10. Written documentation signed by the homeowners, or affidavits executed by the applicant proving permission. All wells within 500 feet of the test well shall be monitored. In the event monitoring is not permitted, the denial by the homeowner shall be submitted. In the event of a denial or no response, an affidavit by the applicant detailing efforts made to obtain permission and/or the reasons for denial shall also accompany the application.	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Engineering**

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	1. Designed, drawn, signed and sealed by, A.I.A., C.L.A., N.J.P.E., N.J.P.L.S. or N.J.P.P. as appropriate.	_____
_____	2. Blue or Blackline reproduction on standard sized sheets 30" x 42," 24" x 36," 15" x 21," 8 1/2" x 13."	_____
_____	3. Acceptable title block containing minimum data as prescribed in N.J.S.A. 13:40-1.	_____
_____	4. A north arrow with reference meridian.	_____
_____	5. A legend identifying symbols and drafting techniques used.	_____
_____	6. A boundary survey of the total tract signed and sealed by the preparing N.J. Professional Land Surveyor in accordance with N.J.S.A. 13:40-5. Where the total tract is greater than 50 acres and no new on-site roadways are proposed the survey may be limited to the area of subdivision.	_____
_____	7. Plan of existing and proposed lot lines showing bearings and dimensions of all lots including the lands remaining to nearest 1/100th foot and areas to nearest 1/100th acre; all zoning setbacks with typical dimensions; dimensions to all existing and proposed structures; wetlands boundaries; stream corridor boundaries; identify and provide disposition of all existing on-site structures.	_____
_____	8. List of tax blocks and lots with owners within 200 feet of lot being subdivided as shown on certified list provided by Township.	_____
_____	9. List of names and addresses of owners, applicants, and professionals preparing plans.	_____
_____	10. Signed Owner certification.	_____
_____	11. Location and general species classification of all existing tree masses, on-site and within 200 feet of the site boundaries.	_____
_____	12. All existing and proposed rights-of-way, easements, and lands to be dedicated to the municipality or reserved for specific uses shall be shown and dimensioned with areas to the nearest 1/100th acre. One copy of all existing easements shall be provided at the time of submission of the application.	_____
_____	13. Provisions for routing, collection and discharge of storm water drainage. A composite grading and drainage plan of the entire development shall accompany each submission. This plan shall identify all high and low points, breaks in grade and tentative elevation at the corners of house locations on each lot	_____

HOPEWELL CODE

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	14. All existing and proposed utility service lines and laterals on-site and along the frontage of the site. This shall include storm drainage, water mains, sanitary mains, sump pump connections, electric, gas, cable TV and phone service.	_____
_____	15. All on-site wetlands shall be field identified by a qualified expert in accordance with NJDEP standards, surveyed and located on the plan by the applicant's New Jersey Professional Land Surveyor. A wetlands report identifying all observations and findings of the wetlands expert shall accompany the minor subdivision application. When the lands remaining are 50 acres or larger and are not within 50 feet of any proposed improvements, the applicant may certify on the plan that no construction shall occur upon the remaining lands until all on-site wetlands are identified in lieu of a site specific methods evaluation on the lands remaining.	_____
_____	16. A traffic report shall be submitted for those applications on New Jersey State Highway Route 29 or New Jersey State Highway Route 31 which will create one or more new driveway openings or openings will generate with an increase of 10 percent or more traffic. This report shall include but not be limited to on-site generated peak-hour traffic volumes; adequacy of highway to support proposed traffic; adequacy of proposed sight distances; analysis of need for acceleration/deceleration lanes; analysis of need for addition roadway striping, signage or reflectorization; and a summary and conclusion for the analysis. This report shall be prepared by a qualified New Jersey Licensed Professional Engineer.	_____
_____	17. Metes and bounds descriptions of all right-of-way dedications; sight triangles; drainage detention and conservation easements; reservations; and common driveway easements.	_____
_____	18. Stream corridor delineation with requisite buffers preserved by easements.	_____
_____	19. Compliance with each and every design standard of the Land Use and Development Ordinance.	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Planning**

<i>Appl. Use Only</i>	<b><u>Planning</u></b>	<i>Twp Use Only</i>
_____	1. A key map showing the tract in question; all tax lots and blocks within 500 zoning within 500 feet, municipal boundaries; existing or proposed "Master Plan" facilities within 500 feet; Airport Hazard Areas; streams and waterways with identifying names extrapolated from tax maps or USGS quadrangle maps; and public roadways within 500 feet. The key map shall be at a scale of not less than 1" = 1000 feet.	_____
_____	2. Zoning requirements shall be tabulated to show all bulk requirements of the zone where located and the bulk data proposed by the application. This tabulation shall also identify compliance or noncompliance for all existing structures. All lot areas shown shall be identified as gross areas and net areas in accordance with the Land Use Ordinance definitions. Density shall be shown as defined by the Land Use and Development Ordinance.	_____
_____	3. Identification of tax block, lot and sheet number of tracts being subdivided and total proposed number of lots including the lands remaining, and number of lots or units for lower income housing.	_____
_____	4. Identification of existing on-site physical features including soils, geology, stream and water courses, rock out-crops, steep slopes, stream corridors and flood hazard area. Where the site is predominantly underlain, occupied, or otherwise characterized by one specific feature, a notation may be provided in lieu of a graphical representation. Stream corridors and flood hazard areas must be graphically identified. All sources used for the purpose must be referenced by document title, author, date of publication, and section or page number on the plan submitted for consideration.	_____
_____	5. Stream corridor delineation with requisite buffers preserved by easement.	_____
_____	6. Cultural features, historic sites and critical viewsheds as mapped by the Township.	_____
_____	7. Compliance with each and every design standard of the Land Use and Development Ordinance.	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**TOWNSHIP OF HOPEWELL  
PRELIMINARY MAJOR SUBDIVISION CHECKLIST**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Development Name: \_\_\_\_\_

Hopewell Township Tax Block(s): \_\_\_\_\_, Lot(s): \_\_\_\_\_

Total Number of Proposed Lots (Including Lands Remaining): \_\_\_\_\_

Existing Use of Property, Principal Structure, and Accessory Structures: \_\_\_\_\_

\_\_\_\_\_

General Project Description: \_\_\_\_\_

\_\_\_\_\_

History of any previous Planning Board/Zoning Board actions relating to the Tax Lot:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Use Additional Sheets If Required

Signature and Name of  
Person Preparing Checklist:

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Date Signed*

*TOWNSHIP USE ONLY*

*Application No.:* \_\_\_\_\_ *Date/Time Submitted* \_\_\_\_\_

*Received By:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

Administrative

<i>Appl. Use Only</i>		<i>Copies Required</i>	<i>Twp Use Only</i>
		<i>ARC</i>	<i>PB</i>
_____ 1.	Submitted within published "window for submission."		_____
_____ 2.	Completed Application Forms, including Corporate or Partnership Disclosure Affidavit.	<u>16</u>	<u>19</u>
_____ 3.	Payment of Required Fees.		_____
_____ 4.	Completed Escrow Agreement.	<u>1</u>	<u>0</u>
_____ 5.	Receipt of Taxes Paid for current tax quarter from Tax Collector.	<u>1</u>	<u>1</u>
_____ 6.	Completed Consent to Entry Form	<u>1</u>	<u>1</u>
_____ 7.	Completed Preliminary Major Subdivision Checklist.	<u>10</u>	<u>17</u>
_____ 8.	Completed "Design Waiver Request" form.	<u>10</u>	<u>17</u>
_____ 9.	Certificate of Ownership.	<u>15</u>	<u>18</u>
_____ 10.	Tree Survey Plan.	<u>15</u>	<u>18</u>
_____ 11.	Site Plan(s) folded, collated, bound, signed, and sealed.	<u>15</u>	<u>18</u>
_____ 12.	Traffic Analysis - collated, bound, signed, and sealed.	<u>11</u>	<u>16</u>
_____ 13.	Environmental Impact Assessment accompanied by a completed Environmental Impact Assessment checklist.	<u>11</u>	<u>17</u>
_____ 14.	Stormwater management calculations collated, bound, signed and sealed with common preparation and/or revision dates.	<u>3</u>	<u>3</u>
_____ 15.	Completed Fiscal Impact Data Sheet.	<u>15</u>	<u>18</u>
_____ 16.	Well Water Supply Evaluation - collated, bound, signed and sealed.	<u>4</u>	<u>4</u>
_____ 17.	Existing Septic System Certification - signed and sealed.	<u>4</u>	<u>4</u>
_____ 18.	Water Quality Test Reports by NJDEP certified laboratory for existing on-site wells and test wells.	<u>4</u>	<u>4</u>
_____ 19.	Soil Test Reports collated, bound, signed and sealed.	<u>4</u>	<u>4</u>
_____ 20.	Consistency with Wastewater Management Plan of the Township of Hopewell.	<u>15</u>	<u>18</u>
_____ 21.	Proof of submission of a request for a wetlands Letter of Interpretation to the New Jersey Department of Environmental Protection a minimum of 60 days prior to submitting this application. Proof shall include acknowledgment of receipt by an official of the New Jersey Department of Environmental Protection.	<u>15</u>	<u>18</u>

HOPEWELL CODE

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		<i>ARC</i>	<i>PB</i>
_____ 22.	Submission of a wetlands report and wetlands delineation.	5	3
_____ 23.	Letter from Utility companies providing electric, telephone, cable TV and other services that underground utilities easements identified on the subdivision plans are acceptable for size and location.	15	17

TOWNSHIP USE ONLY

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Health**

*Appl.  
Use  
Only*

*Twp  
Use  
Only*

- \_\_\_\_\_ 1. Location of all existing sewage disposal systems on-site and within 200 feet of the boundary of the entire tract.
- \_\_\_\_\_ 2. Certification by a New Jersey Licensed Professional Engineer regarding adequacy of any and all existing on-site sewage disposal systems pursuant to Chapters 16 and 17. Potential reserve areas for modification of existing systems shall be shown on the plan. Application will be declared incomplete should failing or unsatisfactory conditions be noted, certified, or found to exist.
- \_\_\_\_\_ 3. Submission of laboratory test report for all existing on-site wells or potable water supplies pursuant to Chapter 16 and 17. Application shall be declared incomplete should failing or unsatisfactory conditions be noted or found to exist (Bacteria, Nitrate, Volatile organics, and other items required by the Health Officer).
- \_\_\_\_\_ 4. Soils Tests shall be provided for primary and reserve septic areas pursuant to Chapters 16 and 17. Test results submitted which are invalid because of expiration dates or do not comply with all provisions of Chapters 16 and 17 shall render the application incomplete.
- \_\_\_\_\_ 5. The Location and results of all complete, incomplete, unacceptable and unwitnessed profile pits, permeability tests, basin floods and percolation tests. All results shall be shown on a separate plan(s) entitled "Sewage Disposal and Water Supply Plan." All result locations shall be dimensioned to all proposed and existing lot lines, watercourses, easements, wetland limits, sewage disposal and water supply systems within 200 feet of the tests.
- \_\_\_\_\_ 6. Submission of individual soil test reports by soil log or test number for each test location in numerical ascending order shall be provided. Each report shall be signed and sealed by a New Jersey Licensed Professional Expert and coordinated with each lot number shown on the plan submitted.
- \_\_\_\_\_ 7. Submission of well water supply evaluation pursuant to Chapter 16.
- \_\_\_\_\_ 8. The location of all on-site, off-site, and off tract test wells, monitor wells, and existing wells within 500 feet of the test wells are to be shown pursuant to Chapter 16.
- \_\_\_\_\_ 9. Written documentation signed by the homeowners, or affidavits executed by the applicant proving permission. All wells within 500 feet of the test well shall be monitored in the event monitoring is not permitted, the denial by the homeowner shall be submitted. In the event of a denial or no response, an affidavit by the applicant detailing efforts made to obtain permission and/or the reasons for denial shall also accompany the application.

HOPEWELL CODE

*Appl.  
Use  
Only*

*Twp  
Use  
Only*

- \_\_\_\_\_ 10. Proof of submission of Treatment Works or NJPDES permit applications for any wastewater disposal method or system not in compliance with NJAC 7:9A., any system proposing to discharge more than 2,000 gallons per day, or any proposed connection to a public sewer system requiring a Treatment Works permit application.

\_\_\_\_\_

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Engineering**

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	1. Designed, drawn, signed and sealed by N.J.P.E., L.S. or A.I.A. as appropriate.	_____
_____	2. Blue or Blackline reproduction on standard sized sheets 30" x 42," 24" x 36," 15" x 21," 8 1/2" x 13."	_____
_____	3. Acceptable title block containing minimum data as prescribed by N.J.S.A. 13:40-1.	_____
_____	4. All scales shall be written and graphically identified. Minimum scales for plan preparation shall be as follows:	_____
_____	a. Key Maps: 1" = 1000'	_____
_____	b. Boundary and Topographic Survey: 1" = 100'	_____
_____	c. Environmental Inventory Maps: 1" = 200'	_____
_____	d. Grading and Drainage Plans: 1" = 50'	_____
_____	e. Site Plans: 1" = 50'	_____
_____	f. Plans and Profiles: 1" = 50' - Horizontal; 1" = 5' - Vertical Horizontal to Vertical Ratio of scales being no more than 10.	_____
_____	g. Sewage Disposal and Water Supply Plan: 1" = 50'	_____
_____	h. Landscaping: 1" = 50' for street tree planting islands. Individual unit, island, or other detailed landscaping being provided at a minimum of 1" = 30'.	_____
_____	5. A north arrow with reference meridian.	_____
_____	6. A legend identifying symbols and drafting techniques used.	_____
_____	7. A border shall be placed on all plans. This border shall be 1/2" for the bottom, right side and top of each plan with a 1 1/2" border on the left side.	_____
_____	8. A boundary and topographic survey of the total tract signed and sealed by the preparing N.J. Professional Land Surveyor in accordance with N.J.S.A. 13:40. Topography shall be 5 foot intervals for slopes of 10% or greater, 2 foot intervals for slopes between 3% and 10% and 1 foot intervals for slopes up to and including 3%. Topography within 200 feet from the subdivision boundary shall be shown. All topography shall be based on NGVD 1988 datum. Benchmarks shall be established within 500 feet of the subdivision boundary and shown, together with appropriate references.	_____

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- \_\_\_\_\_ 9. Subdivision plan showing existing topography; all existing and proposed lot lines, lot dimensions, gross and net lot areas; locations of on-site structures with dimensions to proposed lots (if remaining after subdivision); wetland boundaries and areas; stream corridor boundaries and areas; flood hazard boundaries and areas; all easement boundaries and areas; all proposed streets showing name; right-of-way width and cartway widths; common driveway locations; proposed widened roadway widths along frontage of lot; sight triangle easements and boundaries; and a tabulation of zoning requirements showing zone(s) in which lot is located, bulk requirements of zone(s), bulk requirements proposed by application (including conditional or accessing use requirements) and density. All dimensions shown shall be to nearest one foot and all areas shall be shown to nearest 1/10th acre where easement, flood hazard, stream corridor, or wetland areas overlap, only the most encumbering area is required to be shown.
- \_\_\_\_\_ 10. All existing and proposed utility service lines and laterals on-site and along the frontage of the site. This shall include storm drainage, water mains, sanitary mains, sump pump connections, and underground electric and phone service.
- \_\_\_\_\_ 11. Drainage and grading plan duplicating all data shown on the site plan (dimensions not required to determine slopes should not be shown). Existing and proposed contours with intervals of one foot where slopes are less than two percent; with intervals of two feet where slopes are between two percent and ten percent; and with intervals of five feet where slopes exceed ten percent; spot elevations at bottom of curb for every point of curvature or tangency, breaks in grade, and handicapped ramps; elevations of drainage inlet grates and manhole rims; storm and sanitary sewer pipe invert elevations; elevations at corners of proposed structures; finished first floor elevations; and elevations at loading ramps. Contours must be based on NGVD 1988 elevations and benchmarks must be shown. Where drainage swales are proposed, the elevation, percent longitudinal slope and typical cross section of the swales shall be shown. Proposed grading should be designed to provide a balanced cut and fill condition as much as practical.

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| _____ | 12. Storm drainage profiles for all diversion swales, waterways, storm sewer pipe and any other conduit shall be provided. These profiles may be shown on a separate sheet entitled "Drainage Profiles," the detention basin plan or construction detail plans. Existing elevations shall be shown at 100-foot intervals. Proposed elevations for appurtenances shall be shown at 100-foot intervals, concrete structure elevations shall be shown at 50-foot intervals; invert elevations; elevations at grade changes. Proposed slopes shall be written. | _____ |
| _____ | 13. A Stormwater Management Plan detailing all existing and proposed grades and contours, outlet structure details, conduit outlet protection details, all inverts of low flow channel with proposed longitudinal slope(s), typical cross section trash rack details, emergency spillway cross sections and profiles to point of discharge, construction details and designations of ultimate ownership of the basin.  | _____ |
| _____ | 14. Hydraulic calculations for storm water management showing, at minimum, no increase in runoff from the predevelopment conditions for the water quality 2, 10, and 100 year storm frequency as determined by "Urban Hydrology for Small Watersheds TR-55" Type III rainfall using the following criteria.  | _____ |
| _____ | a. Pre-development conditions shall be considered as "good."   | _____ |
| _____ | b. Post development conditions shall be considered as "poor" with maximum impervious coverage permitted by ordinance being used in developing post development curve numbers.  | _____ |
| _____ | c. Calculations shall include a separate drainage area map for both pre and post development conditions with soil types, soil uses and flow patterns, time of concentration flow paths and flow lengths and slopes are identified. A separate drainage area map for inlets shall also be provided.   | _____ |
| _____ | d. Routing of pre and post development flows through each basin using the mass storage equation and "Urban Hydrology for Small Watersheds TR-55."  | _____ |
| _____ | e. Emergency spillways shall be provided. The cross sections shall be designed to pass the 100-year post development inflow plus 50%. The invert shall be set at the crest of the 100-year storage elevation in the basin.   | _____ |
| _____ | f. All detention basins shall be designed to serve as a sediment basin during and after construction in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey References.  | _____ |
| _____ | g. Computations showing Compliance with the Regulations of the D & R Canal Commission and Mercer County Planning Board.  | _____ |

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- \_\_\_\_\_ 15. Hydraulic calculations for storm water runoff collection systems shall be submitted. Calculations may use the rational method or Soil Conservation Service method pursuant to the Land Use and Development Ordinance.
- \_\_\_\_\_ 16. Plan and centerline profile for all proposed roadways showing existing elevations at 50 foot intervals; proposed elevations at 50 foot intervals and at all horizontal and vertical points of curvature, intersection and tangency; roadway stations at 100 foot intervals and all horizontal and vertical points of curvature, intersection and tangency; written vertical slopes, horizontal curve design radii lengths, and central angles, vertical curve lengths; storm and sanitary sewer piping, stormwater inlet locations, inverts, slopes horizontal offset dimensions, grate of rim elevations; curb lines and locations proposed contours; water mains and valves.
- \_\_\_\_\_ 17. Plans and centerline profiles shall be provided for widening of all existing roadways detailing of pavement grades, milling areas, drainage construction, and proposed curb locations.
- \_\_\_\_\_ 18. Half cross sections, 50 feet on center, shall be provided for all roadways to be widened. Each section shall include the location and NGVD 1988 elevation of all existing and proposed physical centerline; right-of-way centerline; edge of payments, right-of-way lines, sidewalk centerlines, sidewalk widths. In addition, the existing and proposed contours 25 feet from the proposed contours 25 feet from the proposed right-of-way line shall be shown.
- \_\_\_\_\_ 19. Typical construction details shall be provided on drawings designated as "Construction Details," Details to be shown shall include: typical roadway cross section; storm sewer inlets and manholes (each type proposed); storm sewer headwalls, storm sewer trench; storm sewer flared-end section; underdrain; storm sewer step; curb; curb end treatment, depressed curb; sidewalk, handicapped ramp; street signs; warning and regulatory signs; mailbox, sump pump/underdrain to storm sewer connection; any "poured in place" concrete details and reinforcing schedules; and all retaining wall details. The typical details shown in the site improvement standards are preferred.

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- \_\_\_\_\_ 20. All on-site wetlands shall be field identified by a qualified expert in accordance with NJDEP standards, and surveyed, and located on the plan by the applicant's New Jersey Professional Land Surveyor. A wetlands report identifying all observations and findings of the wetlands expert shall accompany the site plan application. If the lands remaining are 50 acres or larger, and not to be built upon, wetlands will only be required to be identified within 150 feet of the proposed lots or any other on-site or off tract improvements. The applicant shall certify in writing that no construction shall occur upon the remaining lands until all on-site wetlands are identified.
  
- \_\_\_\_\_ 21. A traffic report and analysis including but not limited to existing and background peak hour traffic volumes and distribution patterns; peak hour on-site generated traffic volumes and distribution patterns; existing and proposed traffic composition; analysis of adequacy of proposed on-site circulation patterns including proposed on-site circulation patterns including adequacy of truck and automobile turning radii; analysis of need for number of loading bays; existing and proposed levels of service and volume/capacity ratios; adequacy of proposed sight distances; analysis of need for acceleration/deceleration lanes; analysis of need for roadway striping, signage or reflectorization; need for signalization and a summary recommendation and conclusions for the analysis. The study area shall include the site as proposed by this application; the site as proposed by a master development plan; the existing and proposed roadway frontages of the site, and the nearest intersection of public roadways as measured away from the site in opposite directions. The roadways approaching the site shall be general reviewed for adequacy to support site generated traffic. This report shall be prepared by a New Jersey licensed Professional Engineer qualified to make the analysis as required herein.
  
- \_\_\_\_\_ 22. Compliance with each and every design standard of the Land Use and Development Ordinance.
  
- \_\_\_\_\_ 23. Compliance with approved General Development Plan.
  
- \_\_\_\_\_ 24. Intermittent and perennial streams, lakes and waterways with drainage areas 50 acres or larger and the 100-year flood hazard line of each.
  
- \_\_\_\_\_ 25. Stream corridor delineation with requisite buffers preserved by easement.

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**Planning**

*Appl.  
Use  
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- \_\_\_\_\_ 1. A key map sheet showing the tract in question: north arrow; zoning district limits; tax lot numbers, tax block numbers, tax sheet numbers; owners names as identified on certified list provided by Township for track in question and all lots within 200 feet of total tract; Municipal Boundaries; Existing or proposed "Master Plan" features or facilities on the site or within 500 feet of total tract; Airport Hazard Areas; signature and seal of licensed professional; names and address of owner applicant and professional preparing the map; owners certification; zoning data for each zone with all proposed data and deficiencies listed, and index of sheets (where applicable). All measurements specified herein shall be measured radially from the boundary and shall include all lots, zones, etc. on opposite sides of roads and within other municipalities.
- \_\_\_\_\_ 2. Zoning requirements shall be tabulated to show all bulk requirements of the zone(s) in which the site plan is located and the bulk data proposed by the application. This tabulation shall also identify compliance or noncompliance for all existing structures. All lot areas shown shall be identified as gross and net areas in accordance with ordinance definitions. Density shall be shown as defined by the Land Use and Development Ordinance.
- \_\_\_\_\_ 3. Compliance with each and every design standard of the Land Use and Development Ordinance.
- \_\_\_\_\_ 4. Compliance with approved General Development Plan.
- \_\_\_\_\_ 5. Stream corridor delineation with requisite buffers preserved by easement.
- \_\_\_\_\_ 6. Compliance with Historic Preservation Commission criteria for on-site structures or features and any historic sites or features within 200 feet of site boundary.
- \_\_\_\_\_ 7. Cultural features, historic sites and critical viewsheds as mapped by the Township.
- \_\_\_\_\_ 8. Identification and Location of Affordable Housing Units.

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*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Landscaping and Lighting**

*Appl.  
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*Twp  
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- \_\_\_\_\_ 1. Aerial extent of tree cover for each woodland stand 10,000 sq. ft. or greater in area with a brief description of the typical tree species found within the stand, the average size of the trees measured 4-1/2' above grade, the average height of the woodland stand, and the general health of the woodland stand. This information may be combined with other environmental information and shown on the Environmental Resource Inventory Summary Map as part of the Environmental Assessment, instead. If this is done, provide a note referring to the Environmental Resource Inventory Summary Map on the Landscape and Lighting Plan.
- \_\_\_\_\_ 2. The surveyed location of each individual tree 6" or > measured 4-1/2' above grade located inside the limit of disturbance and extending 25' outside the limit of disturbance. A tree preservation chart showing the species and health of each individual tree located inside the limit of disturbance and extending 25' outside the limit of disturbance, and whether each tree is proposed to remain, to be removed, or to be transplanted.
- \_\_\_\_\_ 3. Proposed trees, shrubs, groundcovers, and vegetative plants with key, detailing the following information:
  - \_\_\_\_\_ a. Proposed plant names, both common and scientific.
  - \_\_\_\_\_ b. Proposed plant sizes in caliper, height, and/or width at the time of installation.
  - \_\_\_\_\_ c. Type of nursery stock, (i.e. balled and burlapped or container) and size planting.
  - \_\_\_\_\_ d. Proposed plant spacing and any other comments relating to installation.
  - \_\_\_\_\_ e. Planting notes, including a specification that the plants shall conform to the American Standard for Nursery Stock, latest revision.
  - \_\_\_\_\_ f. Delineation showing which areas are to be irrigated.
- \_\_\_\_\_ 4. Landscape maintenance specifications
- \_\_\_\_\_ 5. Planting details conforming with current horticultural practices.

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_____	6. Pedestrian and bicycle circulation systems, including width proposed and materials.	_____
_____	7. Outdoor pedestrian spaces with landscape architectural elements detailed.	_____
_____	8. Construction details for pedestrian and bicycle circulation systems, outdoor spaces, and site furnishings.	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**TOWNSHIP OF HOPEWELL  
FINAL MAJOR SUBDIVISION CHECKLIST**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Development Name: \_\_\_\_\_

Hopewell Township Tax Block(s): \_\_\_\_\_, Lot(s): \_\_\_\_\_

\_\_\_\_\_ Total Number of Proposed Lots (Including Lands Remaining): \_\_\_\_\_

Existing Use of Property, Principal Structure, and Accessory Structures: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

General Project Description: \_\_\_\_\_

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History of any previous Planning Board/Zoning Board actions relating to the Tax Lot:

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Use Additional Sheets If Required

Signature and Name of  
Person Preparing Checklist:

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Name* \_\_\_\_\_ *Date Signed*

*TOWNSHIP USE ONLY*

*Application No.:* \_\_\_\_\_ *Date/Time Submitted* \_\_\_\_\_

HOPEWELL CODE

Received By: \_\_\_\_\_

Administrative

<i>Appl. Use Only</i>		<i>Copies Required</i>		<i>Twp Use Only</i>
		<i>ARC</i>	<i>PB</i>	
_____	1. Submitted within published "window for submission."			_____
_____	2. Completed Application Forms, including Corporate or Partnership Disclosure Affidavit.	<u>16</u>		<u>19</u>
_____	3. Payment of Required Fees.			_____
_____	4. Completed Escrow Agreement.	<u>1</u>	<u>0</u>	_____
_____	5. Receipt of Taxes Paid for current tax quarter from Tax Collector	<u>1</u>		<u>1</u>
_____	6. Completed Consent to Entry Form	<u>1</u>	<u>1</u>	_____
_____	7. Completed Final Major Subdivision Checklist	<u>10</u>	<u>17</u>	_____
_____	8. Completed "Design Waiver Request" form.	<u>10</u>	<u>17</u>	_____
_____	9. Certificate of Ownership.	<u>15</u>	<u>18</u>	_____
_____	10. Final Major Subdivision Plan(s) folded, collated, bound, signed, and sealed with a common date of issue and revision.	<u>15</u>		<u>18</u>
_____	11. Signed copy of Preliminary plans with copy of Resolution of Approval.	<u>15</u>		<u>17</u>
_____	12. Certification that all conditions of preliminary major subdivision approval have been satisfied and that Preliminary Major Subdivision plans have been signed by and are on file with the Hopewell Township Planning Board. For any project seeking relief from this item, an itemized description detailing any and all outstanding items and the status of each.	<u>15</u>		<u>17</u>
_____	13. Letter from Postmaster of Post Office serving proposed subdivision that street names are acceptable.	<u>15</u>		<u>17</u>
_____	14. Letter from Utility companies providing electric, telephone, cable TV and other services that underground utilities easements identified on the subdivision plans are acceptable for size and location.	<u>15</u>		<u>17</u>
_____	15. Proposed text of all deed restrictions, restrictions to be included in all contracts of sale and any other form of restriction imposed as part of the subdivision approval or to be imposed by the Developer.	<u>15</u>		<u>17</u>

TOWNSHIP USE ONLY

Application Reviewed By: \_\_\_\_\_ Date \_\_\_\_\_

Recommendation: \_\_\_\_\_

*complete/incomplete*

Items Not Provided: \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Health**

*Appl.  
Use  
Only*

*Twp  
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- \_\_\_\_\_ 1. Compliance with any and all conditions of preliminary major subdivision approval and the preliminary major subdivision checklist.
- \_\_\_\_\_ 2. Final septic system design criteria and grading shown on "Sewage Disposal and Water Supply Plan."
- \_\_\_\_\_ 3. Proof of submission of Treatment Works or NJPDES permit applications for any wastewater disposal method or system not in compliance with NJAC 7:9A., any system proposing to discharge more than 2,000 gallons per day, or any proposed connection to a public sewer system requiring a Treatment Works permit application.
- \_\_\_\_\_ 4. Provision for temporary water and sewer to sales offices and construction offices.

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*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**Engineering**

*Appl.  
Use  
Only*

*Twp  
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- \_\_\_\_\_ 1. Compliance with any and all conditions of preliminary major subdivision approval and the preliminary major subdivision checklist. All documents submitted for preliminary major subdivision approval shall be appropriately revised, retitled, dated, and submitted for final major subdivision approval. All documents submitted shall bear the same date.
- \_\_\_\_\_ 2. An estimate of all construction quantities for all on-site improvements which shall be dedicated to the public or planned to be monitored by a Homeowners Association. This estimate shall include all construction quantities for all site improvements shown on the approved preliminary plan and shall be signed, sealed and dated by a New Jersey Licensed Professional Engineer.
- \_\_\_\_\_ 3. An estimate of all construction quantities for all off-site or off-tract improvements required to be constructed as part of the approved preliminary major subdivision plan. This estimate shall be based on the off-tract improvement plans and shall be signed, sealed, and dated by the prepared New Jersey Licensed Professional Engineer.
- \_\_\_\_\_ 4. Metes and bounds descriptions for right-of-way dedications, sight triangle easement; drainage; detention; or conservation easements; common driveway easements; cul-de-sac easements and all other easements or rights-of-way which shall be dedicated to the public or planned to be maintained by a Homeowners Association. Descriptions may be by reference to Final Plat.
- \_\_\_\_\_ 5. Detailed project phasing plan includes proposed construction sequence, routes to and from site construction methods, hours of operation, construction traffic control plans, temporary construction traffic office locations, and any other construction-related plans.
- \_\_\_\_\_ 6. A final plat of major subdivision complying with the "Map Filing Law" of the State of New Jersey.
- \_\_\_\_\_ 7. A Developer's Agreement approved and executed by the Hopewell Township Committee.
- \_\_\_\_\_ 8. Detailed site plan showing location of proposed construction trailers and sales facilities; design of parking, access, grading drainage, soil erosion and sediment control landscaping and temporary lighting at a scale of not smaller than 1" = 50' each facility location.
- \_\_\_\_\_ 9. All project identification sign sizes, mounting details, lighting, and lettering type and sizes.
- \_\_\_\_\_ 10. Block and Lot numbers approved by Tax Assessor.

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LAND USE AND DEVELOPMENT

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_____	11. Copies of all Federal, State, County and local permits obtained as part of preliminary approval.	_____
_____	12. Provide site lighting plan when roadway illumination requirements of subsection 17-90.3b. are applicable.	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**Planning**

*Appl.  
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- \_\_\_\_\_ 1. Compliance with any and all conditions of preliminary major subdivision approval and the preliminary major subdivision checklist. All documents submitted for preliminary major subdivision approval shall be appropriately revised, retitled, dated, and submitted for final major subdivision approval. All documents submitted shall bear the same date.
- \_\_\_\_\_ 2. Detailed project phasing plan includes proposed construction sequence, routes to and from site construction methods, hours of operation, construction traffic control plans, temporary construction traffic office locations, and any other construction-related plans.
- \_\_\_\_\_ 3. A Developer's Agreement approved and executed by the Hopewell Township Committee.
- \_\_\_\_\_ 4. All project identification sign sizes, mounting details, lighting, and lettering type and sizes.
- \_\_\_\_\_ 5. Block and Lot numbers approved by Tax Assessor.
- \_\_\_\_\_ 6. Copies of all Federal, State, County and local permits obtained as part of preliminary approval.

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*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**TOWNSHIP OF HOPEWELL  
PRELIMINARY SITE PLAN CHECKLIST**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Development Name: \_\_\_\_\_

Hopewell Township Tax Block(s): \_\_\_\_\_, Lot(s): \_\_\_\_\_

Total Floor Area Existing: \_\_\_\_\_

Proposed: \_\_\_\_\_

Existing Use of Property, Principal Structure, and Accessory Structures: \_\_\_\_\_

\_\_\_\_\_

General Project Description: \_\_\_\_\_

\_\_\_\_\_

History of any previous Planning Board/Zoning Board actions relating to the Tax Lot:

\_\_\_\_\_

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Use Additional Sheets If Required

Signature and Name of  
Person Preparing Checklist:

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Name*

*Date Signed*

*TOWNSHIP USE ONLY*

*Application No.:* \_\_\_\_\_ *Date/Time Submitted* \_\_\_\_\_

HOPEWELL CODE

Received By: \_\_\_\_\_

Administrative

<i>Appl. Use Only</i>		<i>Copies Required</i>		<i>Twp Use</i>
		<i>ARC</i>	<i>PB</i>	<i>Only</i>
_____	1. Submitted within published "window for submission."			_____
_____	2. Completed Application Forms, including Corporate or Partnership Disclosure Affidavit.	<u>16</u>		<u>18</u>
_____	3. Payment of Required Fees.			_____
_____	4. Completed Escrow Agreement.	<u>1</u>	<u>0</u>	_____
_____	5. Receipt of Taxes Paid for current tax quarter from tax Collector.	<u>1</u>		<u>1</u>
_____	6. Completed Consent to Entry Form.	<u>1</u>	<u>1</u>	_____
_____	7. Completed Preliminary Site Plan Checklist.	<u>10</u>	<u>17</u>	_____
_____	8. Completed "Design Waiver Request" form.	<u>10</u>	<u>17</u>	_____
_____	9. Certificate of Ownership.	<u>15</u>	<u>18</u>	_____
_____	10. Tree Survey Plan.	<u>15</u>	<u>18</u>	_____
_____	11. Site Plan(s) folded, collated, bound, signed, and sealed.	<u>15</u>	<u>18</u>	_____
_____	12. Traffic Analysis - collated, bound, signed, and sealed.	<u>11</u>	<u>16</u>	_____
_____	13. Environmental Impact Assessment accompanied by a completed Environmental Impact Assessment checklist.	<u>11</u>		<u>17</u>
_____	14. Storm water management calculations collated, bound, signed and sealed with common preparation and/or revision dates.	<u>3</u>		<u>3</u>
_____	15. Completed Fiscal Impact Data Sheet.	<u>15</u>	<u>18</u>	_____
_____	16. Well Water Supply Evaluation - collated, bound, signed and sealed.	<u>4</u>		<u>4</u>
_____	17. Existing Septic System Certification - signed and sealed.	<u>4</u>		<u>4</u>
_____	18. Water Quality Test Reports by NJDEP certified laboratory for existing on-site wells and test wells.	<u>4</u>		<u>4</u>
_____	19. Soil Test Reports collated, bound, signed and sealed.	<u>4</u>	<u>4</u>	_____
_____	20. Consistency with Wastewater Management Plan of the Township of Hopewell.	<u>15</u>		<u>0</u>
_____	21. Proof of submission of a request for a wetlands Letter of Interpretation to the New Jersey Department of Environmental Protection a minimum of 60 days prior to submitting this application. Proof shall include acknowledgment of receipt by an official of the New Jersey Department of Environmental Protection.	<u>15</u>		<u>17</u>

LAND USE AND DEVELOPMENT

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		<i>ARC</i>	<i>PB</i>
_____ 22.	Submission of a wetlands report and wetlands delineation.	_____ 5	_____ 3
_____ 23.	Letter from Utility companies providing electric, telephone, cable TV and other services that underground utilities easements identified on the subdivision plans are acceptable for size and location.	_____ 15	_____ 17

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**Health**

*Appl.  
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- \_\_\_\_\_ 1. Location of all existing sewage disposal systems on-site and within 200 feet of the boundary of the entire tract.
- \_\_\_\_\_ 2. Certification by a New Jersey Licensed Professional Engineer regarding adequacy of any and all existing on-site sewage disposal systems pursuant to Chapter 16 and 17. Potential reserve areas for modification of existing systems shall be shown on the plan. Application will be declared incomplete should failing or unsatisfactory conditions be noted, certified, or found to exist.
- \_\_\_\_\_ 3. Submission of laboratory test report for all existing on-site wells or potable water supplies pursuant to Chapter 16 and 17. Application shall be declared incomplete should failing or unsatisfactory conditions be noted or found to exist (Bacteria, Nitrate, Volatile organics, and other items required by the Health Officer).
- \_\_\_\_\_ 4. Soils Tests shall be provided for primary and reserve septic areas pursuant to Chapters 16 and 17. Test results submitted which are invalid because of expiration dates or do not comply with all provisions of Chapters 16 and 17 shall render the application incomplete.
- \_\_\_\_\_ 5. The Location and results of all complete, incomplete, unacceptable and unwitnessed profile pits, permeability tests, basin floods and percolation tests. All results shall be shown on a separate plan(s) entitled "Sewage Disposal and Water Supply Plan." All result locations shall be dimensioned to all proposed and existing lot lines, watercourses, easements, wetland limits, sewage disposal and water supply systems within 200 feet of the tests.
- \_\_\_\_\_ 6. Submission of individual soil test reports by soil log or test number for each test location in numerical ascending order shall be provided. Each report shall be signed and sealed by a New Jersey Licensed Professional Engineer and coordinated with each lot number shown on the plan submitted.
- \_\_\_\_\_ 7. Submission of well water supply evaluation pursuant to Chapter 16.
- \_\_\_\_\_ 8. The location of all on-site, off-site, and off tract test wells, monitor wells, and existing wells within 500 feet of the test wells are to be shown pursuant to Chapter 16.
- \_\_\_\_\_ 9. Written documentation signed by the homeowners, or affidavits executed by the applicant proving permission. All wells within 500 feet of the test well shall be monitored. In the event monitoring is not permitted, the denial by the homeowner shall be submitted. In the event of a denial or no response, an affidavit by the applicant detailing efforts made to obtain permission and/or the reasons for denial shall also accompany the application.

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LAND USE AND DEVELOPMENT

*Appl.  
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- \_\_\_\_\_ 10. Proof of submission of Treatment Works or NJPDES permit applications for any wastewater disposal method or system not in compliance with NJAC 7:9A., any system proposing to discharge more than 2,000 gallons per day, or any proposed connection to a public sewer system requiring a Treatment Works permit application.

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*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**Engineering**

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	1. Designed, drawn, signed and sealed by A.I.A., C.L.A., N.J.P.E., N.J.P.L.S. or N.J.P.P. as appropriate.	_____
_____	2. Blue or Blackline reproduction on standard sized sheets 30" x 42," 24" x 36", 15" x 21," 8 1/2" x 13."	_____
_____	3. Acceptable title block containing minimum data as prescribed by N.J.S.A. 13:40-1.	_____
_____	4. All scales shall be written and graphically identified. Minimum scales for plan preparation shall be as follows:	_____
_____	a. Key Maps: 1" - 1000'	_____
_____	b. Boundary and Topographic Survey: 1" = 100'	_____
_____	c. Environmental Inventory Maps: 1" = 200'	_____
_____	d. Grading and Drainage Plans: 1" = 50'	_____
_____	e. Site Plans: 1" = 50'	_____
_____	f. Plans and Profiles: 1" = 50' - Horizontal; 1" = 5' Vertical Horizontal to Vertical Ratio of scales being no more than 10.	_____
_____	g. Sewage Disposal and Water Supply Plan: 1" = 50'	_____
_____	h. Landscaping: 1" = 50' for street tree planting islands. Individual unit, island, or other detailed landscaping being provided at a minimum of 1" = 30.'	_____
_____	5. A north arrow with reference meridian.	_____
_____	6. A legend identifying symbols and drafting techniques used.	_____
_____	7. A border shall be placed on all plans. This border shall be 1/2" for the bottom, right side and top of each plan with a 1 1/2" border on the left side.	_____
_____	8. A boundary and topographic survey of the total tract signed and sealed by the preparing N.J. Professional Land Surveyor in accordance with N.J.S.A. 13:40. Topography shall be 5 foot intervals for slopes of 10% or greater, 2 foot intervals for slopes between 3% and 10% and 1 foot intervals for slopes up to and including 3%. Topography within 200 feet from the subdivision boundary shall be shown. All topography shall be based on NGVD 1988 datum. Benchmarks shall be established within 500 feet of the subdivision boundary and shown together with appropriate references.	_____
_____	9. All existing and proposed utility service lines and laterals on site and along the frontage of the site. This shall include storm drainage, water mains, sanitary mains, sump pump connections, and underground electric and phone service.	_____

LAND USE AND DEVELOPMENT

*Appl.  
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- \_\_\_\_\_ 10. Site Plan showing the proposed use and site improvements including but not limited to: existing topography; location of all proposed structures with dimensions to boundaries; location of all existing structures to remain or to be removed; proposed access aisles with curb-to-curb dimensions for width; curb radii dimensions; automobile parking stalls with dimensions for width and depth; truck loading and parking aisle and stalls with dimensions for stall length and width; type of truck to use loading area; typical truck radii detail; loading dock locations; all sidewalk locations and dimensions; provisions for handicapped; location of benchmark; flood hazard areas; wetlands boundaries; stream corridor areas; easement areas; traffic warning and regulatory signs; and trees to be removed/remain.
  
- \_\_\_\_\_ 11. Drainage and grading plan duplicating all data shown on the site plan (dimensions not required to determine slopes should not be shown). Existing and proposed contours with intervals of one foot where slopes are less than two percent; with intervals of two feet where slopes are between two percent and ten percent; and with intervals of five feet where slopes exceed ten percent; spot elevations at bottom of curb for every point of curvature or tangency; breaks in grade, and handicapped ramps; elevations of drainage inlet grates and manhole rims; storm and sanitary sewer pipe invert elevations; elevations at corners of proposed structures; finished first floor elevations; and elevations at loading ramps. Contours must be based on NGVD 1988 elevations and benchmarks must be shown. Where drainage swales are proposed, the elevation, percent longitudinal slope and typical cross section of the swales shall be shown.  
Proposed grading shall be designed to provide a balanced cut and fill condition as much as practical.
  
- \_\_\_\_\_ 12. Storm drainage profiles for all diversion swales, waterways, storm sewer pipe and any other conduit shall be provided. These profiles may be shown on a separate sheet entitled "Drainage Profiles", the detention basin plan or construction detail plans. Existing elevations shall be shown at 100-foot intervals. Proposed elevations for appurtenances shall be shown at 100-foot intervals, concrete structure elevations shall be shown at 50-foot intervals; invert elevations; elevations at grade changes. Proposed slopes shall be written.

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- \_\_\_\_\_ 13. A Stormwater Management Plan detailing all existing and proposed grades and contours, outlet structure details, conduit outlet protection details, all inverts of low flow channel with proposed longitudinal slope(s), typical cross section trash rack details, emergency spillway cross sections and profiles to point of discharge, construction details and designations of ultimate ownership of the basin.
- \_\_\_\_\_ 14. Hydraulic calculations for stormwater detention showing no increase in runoff from the pre-development conditions for the water quality 2, 10 and 100 year storm frequency as determined by "Urban Hydrology for Small Watersheds TR-55" Type III rainfall using the following criteria.
  - \_\_\_\_\_ a. Pre-development conditions shall be considered as "good."
  - \_\_\_\_\_ b. Post development conditions shall be considered as "poor" with maximum impervious coverages permitted by ordinance being used in developing post development curve numbers.
  - \_\_\_\_\_ c. Calculations shall include a separate drainage area map for both pre- and post-development conditions with soils types, soil uses and flow patterns, time of concentration flow paths and flow lengths and slopes being identified. A separate drainage area map for inlets shall also be provided.
  - \_\_\_\_\_ d. Routing of pre- and post-development flows through each basin using the mass storage equation and "Urban Hydrology for Small Watersheds TR-55."
  - \_\_\_\_\_ e. Emergency spillways shall be provided. The cross sections shall be designed to pass the 100-year post development inflow plus 50%. The invert shall be set at the crest of the 100-year storage elevation in the basin.
  - \_\_\_\_\_ f. All detention basins shall be designed to serve as a sediment basin during and after construction in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey References.
  - \_\_\_\_\_ g. Computations showing Compliance with the Regulations of the D & R Canal Commission and the Mercer County Planning Board.
- \_\_\_\_\_ 15. Hydraulic calculations for stormwater runoff collection systems shall be submitted. Calculations may use the rational method or Soil Conservation Service method pursuant to the Land Use and Development Ordinance.

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LAND USE AND DEVELOPMENT

*Appl.  
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- \_\_\_\_\_ 16. Typical construction details shall be provided on drawings designated as "Construction Details." Details to be shown shall include: typical roadway cross section; storm sewer inlets and manholes (each type proposed); storm sewer headwalls, storm sewer trench; storm sewer flared-end section; underdrain; storm sewer step; curb; curb end treatment, depressed curb; sidewalk, handicapped ramp; street signs; warning and regulatory signs; mailbox, sump pump/underdrain to storm sewer connection; any "poured in place" concrete details and reinforcing schedules; and all retaining wall details. The typical details shown in the site improvement standards are preferred.
- \_\_\_\_\_ 17. All on-site wetlands shall be field identified by a qualified expert in accordance with NJDEP standards, and surveyed, and located on the plan by the applicant's New Jersey Professional Land Surveyor. A wetlands report identifying all observations and findings of the wetlands expert shall accompany the site plan application. If the lands remaining are 50 acres or larger, and not to be built upon, wetlands will only be required to be identified within 150 feet of the proposed lots or any other on-site or off tract improvements. The applicant shall certify in writing that no construction shall occur upon the remaining lands until all on-site wetlands are identified.
- \_\_\_\_\_ 18. Half cross sections, 50 feet on center, shall be provided for all roadways to be widened. Each section shall include the location and NGVD 1988 elevation of all existing and proposed physical centerline; right-of-way centerline; edge of pavements, right-of-way lines, sidewalk centerlines, sidewalk widths. In addition, the existing and proposed contours 25 feet from the proposed right-of-way line shall be shown.

HOPEWELL CODE

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- \_\_\_\_\_ 19. A traffic report and analysis including but not limited to existing and background peak hour traffic volumes and distribution patterns; peak hour onsite generated traffic volumes and distribution patterns; existing and proposed traffic composition; analysis of adequacy of proposed on-site circulation patterns including adequacy of truck and automobile turning radii; analysis of need for number of loading bays; existing and proposed levels of service and volume/capacity ratios; adequacy of proposed sight distances; analysis of need for acceleration/deceleration lanes; analysis of need for roadway striping, signage or reflectorization; need for signalization and a summary recommendation and conclusions for the analysis. The study area shall include the site as proposed by this application; the site as proposed by a master development plan; the existing and proposed roadway frontages of the site, and the nearest intersection of public roadways as measured away from the site in opposite directions. The roadways approaching the site shall be generally reviewed for adequacy to support site generated traffic. This report shall be prepared by a New Jersey licensed Professional Engineer qualified to make the analysis as required herein.
- \_\_\_\_\_ 20. Compliance with each and every design standard of the Land Use and Development Ordinance.
- \_\_\_\_\_ 21. Compliance with approved General Development Plan.
- \_\_\_\_\_ 22. Intermittent and perennial streams, lakes, and waterways with drainage areas 50 acres or larger and the 100-year flood hazard line of each.
- \_\_\_\_\_ 23. Stream corridor delineation with requisite buffers preserved by easement.

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*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Planning**

*Appl.  
Use  
Only*

*Twp  
Use  
Only*

- \_\_\_\_\_ 1. A key map sheet showing the tract in question: north arrow; zoning district limits; tax lot numbers, tax block numbers, tax sheet numbers; owners names as identified on certified list provided by Township for track in question and all lots within 200 feet of total tract; Municipal Boundaries; Existing or proposed "Master Plan" features or facilities on the site or within 500 feet of total tract; Airport Hazard Areas; signature and seal of licensed professional; names and address of owner applicant and professional preparing the map; owners certification; zoning data for each zone with all proposed data and deficiencies listed, and index of sheets (where applicable). All measurements specified herein shall be measured radially from the boundary and shall include all lots, zones, etc. on opposite sides of roads and within other municipalities.
- \_\_\_\_\_ 2. Site Plan showing the proposed use and site improvements including but not limited to: existing topography; location of all proposed structures with dimensions to boundaries; location of all existing structures to remain or to be removed; proposed access aisles with curb-to-curb dimensions for width; curb radii dimensions; automobile parking stalls with dimensions for width and depth; truck loading and parking aisle and stalls with dimensions for stall length and width; type of truck to use loading area; typical truck radii detail; loading dock locations; all sidewalk locations and dimensions; provisions for handicapped; location of bench mark; flood hazard areas; wetlands boundaries; stream corridor areas; easement areas; traffic warning and regulatory signs; and trees to be removed/remain.
- \_\_\_\_\_ 3. Zoning requirements shall be tabulated to show all bulk requirements of the zone or zones in which the site plan is located and the bulk data proposed by the application. This tabulation shall also identify compliance or noncompliance for all existing structures. All lot areas shown shall be identified as gross and net areas in accordance with ordinance definitions. Density shall be shown as defined by the Land Use and Development Ordinance.
- \_\_\_\_\_ 4. Architectural floor plans for each floor and for each elevation. These plans shall be signed and sealed by a New Jersey Licensed Architect.
- \_\_\_\_\_ 5. Compliance with each and every design standard of the Land Use and Development Ordinance.
- \_\_\_\_\_ 6. Compliance with approved General Development Plan.

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HOPEWELL CODE

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	7. Compliance with Historic Preservation Commission criteria for onsite structures or foundations and any sites or features within 200 feet of site boundary.	_____
_____	8. Identification and Location of Affordable Housing Units.	_____
_____	9. Stream corridor delineation with requisite buffers preserved by easement.	_____
_____	10. Cultural features, historic sites, and critical view sheds, as mapped by the Township.	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Landscaping and Lighting**

*Appl.  
Use  
Only*

*Twp  
Use  
Only*

- \_\_\_\_\_ 1. Aerial extent of tree cover for each woodland stand 10,000 sq. ft. or greater in area with a brief description of the typical tree species found within the stand, the average size of the trees measured 4-1/2' above grade, the average height of the woodland stand, and the general health of the woodland stand. This information may be combined with other environmental information and shown on the Environmental Resource Inventory Summary Map as part of the Environmental Assessment, instead. If this is done, provide a note referring to the Environmental Resource Inventory Summary Map on the Landscape and Lighting Plan.
- \_\_\_\_\_ 2. The surveyed location of each individual tree 6" or > measured 4-1/2' above grade located inside the limit of disturbance and extending 25' outside the limit of disturbance. A tree preservation chart showing the species and health of each individual tree located inside the limit of disturbance and extending 25' outside the limit of disturbance, and whether each tree is proposed to remain, to be removed, or to be transplanted.
- \_\_\_\_\_ 3. Proposed trees, shrubs, groundcovers, and vegetative plants with key, detailing the following information:
  - \_\_\_\_\_ a. Proposed plant names, both common and scientific.
  - \_\_\_\_\_ b. Proposed plant sizes in caliper, height, and/or width at the time of installation.
  - \_\_\_\_\_ c. Type of nursery stock, (i.e. balled and burlapped or container) and size planting.
  - \_\_\_\_\_ d. Proposed plant spacing and any other comments relating to installation.
  - \_\_\_\_\_ e. Planting notes, including a specification that the plants shall conform to the American Standard for Nursery Stock, latest revision.
  - \_\_\_\_\_ f. Delineation showing which areas are to be irrigated.
- \_\_\_\_\_ 4. Landscape maintenance specifications.
- \_\_\_\_\_ 5. Planting details conforming with current horticultural practices.
- \_\_\_\_\_ 6. Pedestrian and bicycle circulation systems, including width proposed and materials.
- \_\_\_\_\_ 7. Outdoor pedestrian spaces with landscape architectural elements detailed.
- \_\_\_\_\_ 8. Construction details for pedestrian and bicycle circulation systems, outdoor spaces, and site furnishings.

HOPEWELL CODE

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	9. Details of all outdoor light fixtures, including building mounted fixtures and illuminated signage. Fixture details shall include:	
_____	a. Manufacturer's catalog cuts, indicating lamping and including all accessory components.	_____
_____	b. Photometric reports with graphic candela curve illustrating vertical distribution from nadir to 180 degrees.	_____
_____	c. Lamp catalog cut sheet indicating wattage. For reflector lamps, PAR and MR, also include beam distribution angles.	_____
_____	10. Lighting Plan: Scale of plan shall not be greater than 1" = 50'. Plan shall include:	_____
_____	a. Maintained horizontal illumination levels indicated on a maximum grid spacing of 10 feet.	_____
_____	b. Location and mounting height for each fixture.	_____
_____	11. Schedule of operation and method used to control each fixture shall be indicated in schedule or by note on Lighting Plan.	_____
_____	12. Calculation summary to include:	
_____	a. Minimum maintained horizontal illumination (fc).	_____
_____	b. Average maintained horizontal illumination (fc).	_____
_____	c. Maximum maintained horizontal illumination (fc).	_____
_____	d. Maximum-to-minimum Uniformity Ratio.	_____
_____	e. Maintained vertical illumination at 5 feet above grade, facing inward at parking lot perimeter where minimum horizontal illuminance occurs (fc).	_____
_____	f. Maximum maintained vertical illumination at 5 feet above grade at edge of property line (fc).	_____
_____	g. Average maintained vertical existence of signage (fL).	_____
_____	13. Foundation construction details for light poles.	_____

TOWNSHIP USE ONLY

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**TOWNSHIP OF HOPEWELL  
FINAL SITE PLAN CHECKLIST**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Development Name: \_\_\_\_\_

Hopewell Township Tax Block(s): \_\_\_\_\_ Lot(s): \_\_\_\_\_

Total Floor Area Existing: \_\_\_\_\_

Proposed: \_\_\_\_\_

General Project Description: \_\_\_\_\_

\_\_\_\_\_

History of any previous Planning Board/Zoning Board actions relating to the Tax Lot:

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Use Additional Sheets If Required

Signature and Name of  
Person Preparing Checklist:

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Name*

\_\_\_\_\_

*Date Signed*

*TOWNSHIP USE ONLY*

*Application No.:* \_\_\_\_\_ *Date/Time Submitted* \_\_\_\_\_

*Received By:* \_\_\_\_\_

HOPEWELL CODE

LAND USE AND DEVELOPMENT

Administrative

<i>Appl. Use Only</i>		<i>Copies Required ARC</i>	<i>PB</i>	<i>Twp Use Only</i>
_____ 1.	Submitted within published "window for submission."			_____
_____ 2.	Completed Application Forms, including Corporation or Partnership Disclosure Affidavit	16		19
_____ 3.	Payment of Required Fees.			
_____ 4.	Completed Escrow Agreement.	1	0	
_____ 5.	Receipt of Taxes Paid for current tax quarter from Tax Collector.	1		1
_____ 6.	Completed Consent to Entry Form	1	1	
_____ 7.	Completed Final Site Plan Checklist	10	17	
_____ 8.	Completed "Design Waiver Request" form.	10	17	
_____ 9.	Certificate of Ownership.	15	18	
_____ 10.	Final Site Plan(s) folded, collated, bound, signed, and sealed with a common date of issue and revision.	15		18
_____ 11.	Copy of resolution of Preliminary Site Plan approval.	15	17	
_____ 12.	Certification that all conditions of preliminary site plan approval have been satisfied and Preliminary Site Plans have been signed by and are on file with the Hopewell Township Planning Board. For any project seeking relief from this item, an itemized description detailing any and all outstanding items and the status of each.	15		17
_____ 13.	Letter from Utility companies providing electric, telephone, cable TV and other services that underground utilities easements identified on the subdivision plans are acceptable for size and location.	15		17
_____ 14.	Written documentation addressed to the Planning Board from all agencies guaranteeing utility service to the site (including electricity, telephone, gas and cable TV). Such documentation shall indicate any and all conditions for obtaining such service.	15		17

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**Health**

*Appl.  
Use  
Only*

*Twp  
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- \_\_\_\_\_ 1. Compliance with any and all conditions of preliminary site plan approval and the preliminary site plan checklist.
- \_\_\_\_\_ 2. Final septic system design criteria and grading shown on "Sewage Disposal and Water Supply Plan."
- \_\_\_\_\_ 3. Proof of submission of Treatment Works or NJPDES permit applications for any wastewater disposal method or system not in compliance with NJAC 7:9A., any system proposing to discharge more than 2,000 gallons per day, or any proposed connection to a public sewer system requiring a Treatment Works permit application.

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*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Engineering**

*Appl.  
Use  
Only*

*Twp  
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- \_\_\_\_\_ 1. Compliance with any and all conditions of preliminary site plan approval and the preliminary site plan checklist. All documents submitted for preliminary site plan approval shall be appropriately revised, retitled, dated, and all documents submitted shall bear the same date.
- \_\_\_\_\_ 2. Architectural elevations - front, left side, right side, and rear signed and sealed by a New Jersey Licensed Architect. All plans to bear a common date of issue with final site plan.
- \_\_\_\_\_ 3. An estimate of all construction quantities for all on-site and off-tract improvements to public property or improvements which shall be dedicated to the public or planned to be maintained by a Homeowners Association.
- \_\_\_\_\_ 4. Metes and bounds descriptions for all right-of-way dedications, sight triangle easement; drainage; detention; or conservation easements; and common driveway easements.
- \_\_\_\_\_ 5. Detailed project phasing plan including proposed construction sequences, routes to and from site, construction methods, hours of operations, construction traffic control plans, temporary construction office locations, and any other construction-related plans.
- \_\_\_\_\_ 6. A Developer's Agreement approved and executed by the Hopewell Township Committee when improvements to public property or improvements which shall be dedicated to the public or a Homeowners Association are part of the approval.
- \_\_\_\_\_ 7. Detailed site plan showing location of proposed construction trailers and sales facilities; design of parking, access, grading drainage, soil erosion and sediment control and landscaping at a scale of not smaller than 1" = 50' each facility location.
- \_\_\_\_\_ 8. All project identification sign sizes, mounting details, lighting, and lettering type and sizes.
- \_\_\_\_\_ 9. Block and Lot numbers approved by Tax Assessor.
- \_\_\_\_\_ 10. Copies of all Federal, State, County and local permits obtained as part of preliminary approval.

HOPEWELL CODE

<i>Appl. Use Only</i>		<i>Twp Use Only</i>
_____	11. Details of all outdoor light fixtures not included with Preliminary Site Plan Approval, including building mounted fixtures and illuminate signage. Fixture details shall include:	
_____	a. Manufacturer's catalog cuts, indicating lamping and including all accessory components.	_____
_____	b. Photometric report with graphic candela illustrating vertical distribution from nadir to 180 degrees.	_____
_____	c. Lamp catalog cut sheet indicating wattage. For reflector lamps, PAR and MR, also include beam distribution angles.	_____
_____	12. Lighting Plan: Scale of plan shall not be greater than 1" = 50'. Plan shall include:	
_____	a. Initial horizontal illumination levels indicated on a maximum grid spacing of 10 feet.	_____
_____	b. Maintained horizontal illumination levels indicated on a maximum grid spacing of 10 feet.	_____
_____	c. Location and mounting height for each fixture.	_____
_____	d. Schedule of operation and method used to control each fixture.	_____
_____	13. Calculation summary to include:	
_____	a. Minimum maintained horizontal illumination (fc).	_____
_____	b. Average maintained horizontal illumination (fc).	_____
_____	c. Maximum maintained horizontal illumination (fc).	_____
_____	d. Maximum-to-minimum Uniformity Ratio.	_____
_____	e. Maintained vertical illumination at 5 feet above grade, facing inward at parking lot perimeter where minimum horizontal illuminance occurs (fc).	_____
_____	f. Maximum maintained vertical illumination at 5 feet above grade of property line (fc).	_____
_____	g. Average maintained vertical existence of signage (fL).	_____
_____	h. Average initial horizontal illumination (fc).	_____

TOWNSHIP USE ONLY

Application Reviewed By: \_\_\_\_\_ Date \_\_\_\_\_

Recommendation: \_\_\_\_\_

*complete/incomplete*

Items Not Provided: \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Planning**

*Appl.  
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*Twp  
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- \_\_\_\_\_ 1. Compliance with any and all conditions of preliminary site plan approval and the preliminary site plan checklist. All documents submitted for preliminary site plan approval shall be appropriately revised, retitled, dated, and all documents submitted shall bear the same date.
- \_\_\_\_\_ 2. Architectural elevations - front, left side, right side, and rear signed and sealed by a New Jersey Licensed Architect. All plans to bear a common date of issue with final site plan.
- \_\_\_\_\_ 3. Detailed project phasing plan including proposed construction sequences, routes to and from site, construction methods, hours of operations, construction traffic control plans, temporary construction office locations, and any other construction-related plans.
- \_\_\_\_\_ 4. A Developer's Agreement approved and executed by the Hopewell Township Committee when improvements to public property or improvements which shall be dedicated to the public or a Homeowners Association are part of the approval.
- \_\_\_\_\_ 5. Detailed site plan showing location of proposed construction trailers and sales facilities; design of parking, access, grading drainage, soil erosion and sediment control, landscaping and lighting at a scale of not smaller than 1" = 50' each facility location.
- \_\_\_\_\_ 6. All project identification sign sizes, mounting details, lighting, and lettering type and sizes.
- \_\_\_\_\_ 7. Block and Lot numbers approved by Tax Assessor.
- \_\_\_\_\_ 8. Copies of all Federal, State, County and local permits obtained as part of preliminary approval.

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*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

**TOWNSHIP OF HOPEWELL  
GENERAL DEVELOPMENT PLAN CHECKLIST**

Applicant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Development Name: \_\_\_\_\_  
Hopewell Township Tax Block(s): \_\_\_\_\_ Lot(s): \_\_\_\_\_  
Total Number of Proposed Lots (Including Lands Remaining): \_\_\_\_\_  
Existing Use of Property, Principal Structure, and Accessory Structures: \_\_\_\_\_  
\_\_\_\_\_

General Project Description: \_\_\_\_\_  
\_\_\_\_\_

History of any previous Planning Board/Zoning Board actions relating to the Tax Lot:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Use Additional Sheets If Required

Signature and Name of  
Person Preparing Checklist: \_\_\_\_\_

*Signature*

*Name*

*Date Signed*

*TOWNSHIP USE ONLY*

*Application No.:* \_\_\_\_\_ *Date/Time Submitted* \_\_\_\_\_

LAND USE AND DEVELOPMENT

Received By: \_\_\_\_\_

Administrative

<i>Appl. Use Only</i>		<i>Copies Required</i>		<i>Twp Use Only</i>
		<i>ARC</i>	<i>PB</i>	
_____ 1.	Submitted within published "window for submission."			_____
_____ 2.	Completed Application Forms, including Corporation or Partnership Disclosure Affidavit	16		21
_____ 3.	Payment of Required Fees.			_____
_____ 4.	Completed Escrow Agreement.	1	0	_____
_____ 5.	Receipt of Taxes Paid for current tax quarter from Tax Collector.	1		1
_____ 6.	Completed Consent to Entry Form	1	1	_____
_____ 7.	Completed General Development Plan Checklist	10	20	_____
_____ 8.	Completed "Design Waiver Request" form.	10	20	_____
_____ 9.	Certificate of ownership.	15	20	_____
_____ 10.	Tree Survey Plan.	15	20	_____
_____ 11.	General Development Plan(s) folded, collated, bound, signed, and sealed.	15		20
_____ 12.	Traffic Analysis - collated, bound, signed, and sealed.	15	20	_____
_____ 13.	Environmental Impact Assessment accompanied by a completed Environmental Impact Assessment checklist.	15		20
_____ 14.	Storm water management calculations collated, bound, signed and sealed with common preparation and/or revision dates.	3		3
_____ 15.	Community Impact Assessment.	15	20	_____
_____ 16.	Well Water Supply Evaluation - collated, bound, signed and sealed.	4		4
_____ 17.	Existing Septic System Certification - signed and sealed.	4		4
_____ 18.	Water Quality Test Reports by NJDEP certified laboratory for existing on-site wells and test wells.	4		4
_____ 19.	Soil Test Reports collated, bound, signed and sealed.	4	4	_____
_____ 20.	Consistency with Wastewater Management Plan of the Township of Hopewell.	15		20
_____ 21.	Proof of submission of a request for a wetlands Letter of Interpretation to the New Jersey Department of Environmental Protection a minimum of 60 days prior to submitting this application. Proof shall include acknowledgment of receipt by an official of the New Jersey Department of Environmental Protection.	15		20

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		<i>ARC</i>	<i>PB</i>	<i>Only</i>
_____	22. Submission of a wetlands report and wetlands delineation.	<u>5</u>		<u>3</u>
_____	23. Completed Fiscal Impact Data Sheet.	<u>15</u>	<u>18</u>	_____

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Health**

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- \_\_\_\_\_ 1. Location of all existing sewage disposal and water supply systems on the site in question and within 500 feet of the total tract boundary of the site plan. \_\_\_\_\_
- \_\_\_\_\_ 2. Location and results of all complete, incomplete, unacceptable, and unwitnessed subsurface soil and/or geological investigations. All results shall be shown on a separate plan(s) entitled "Sewage Disposal and Water Supply Plan." All tests shall be dimensioned to all proposed and existing: lot lines, watercourses, detention basin easements, wetlands, -sewage disposal and water supply systems within 200 feet of the tests. \_\_\_\_\_
- \_\_\_\_\_ 3. Submission of individual soil investigation reports by soil log or test number for each test. \_\_\_\_\_
- \_\_\_\_\_ 4. Location of all proposed water supply system appurtenances including but not limited to mains, hydrants, and standpipes. \_\_\_\_\_
- \_\_\_\_\_ 5. Location of all on-site and off-site test and monitor wells-and wells within 500 feet of the test wells are to be shown pursuant to these locations shall be indicated pursuant to Chapter 16, Section 16-7. \_\_\_\_\_
- \_\_\_\_\_ 6. Written documentation signed by the homeowners, or affidavits executed by the applicant proving permission to monitor a well within 500 feet of the test well, was denied; must accompany the application. \_\_\_\_\_
- \_\_\_\_\_ 7. Location of all sanitary sewage collection system appurtenances including but not limited to gravity mains, pump stations, and force mains. \_\_\_\_\_
- \_\_\_\_\_ 8. Commitment from water supply and/or sewer utility company indicating willingness and capability to serve development proposed. \_\_\_\_\_

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

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**Engineering**

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- \_\_\_\_\_ 1. Designed, drawn, signed and sealed by A.I.A., C.L.A., N.J.P.E., N.J.P.L.S or N.J.P.P. as appropriate. \_\_\_\_\_
- \_\_\_\_\_ 2. Blue or Blackline reproduction on standard sized sheets 30" x 42," 24" x 36," 15" x 21," 8 1/2" x 13." \_\_\_\_\_
- \_\_\_\_\_ 3. Acceptable title block containing minimum data as prescribed by N.J.S.A. 13:40-1. \_\_\_\_\_
- \_\_\_\_\_ 4. All scales shall be written and graphically identified. Minimum scales for plan preparation shall be as follows: \_\_\_\_\_
  - \_\_\_\_\_ a. Key Maps: 1" - 1000' \_\_\_\_\_
  - \_\_\_\_\_ b. Boundary and Topographic Survey: 1" = 100' \_\_\_\_\_
  - \_\_\_\_\_ c. Environmental Assessment Maps: 1" = 200' \_\_\_\_\_
  - \_\_\_\_\_ d. Storm Water Management Plans: 1" = 100' \_\_\_\_\_
  - \_\_\_\_\_ e. Utility Plans: 1" = 100' \_\_\_\_\_
  - \_\_\_\_\_ f. Sewage Disposal and Water Supply Plan: 1" = 100' \_\_\_\_\_
  - \_\_\_\_\_ g. Land Use Plans and Circulation Plans \_\_\_\_\_
- \_\_\_\_\_ 5. A north arrow with reference meridian. \_\_\_\_\_
- \_\_\_\_\_ 6. A legend identifying symbols and drafting techniques used. \_\_\_\_\_
- \_\_\_\_\_ 7. A border shall be placed on all plans. This border shall be 1/2" for the bottom, right side and top of each plan with 1 1/2" border on the left side. \_\_\_\_\_
- \_\_\_\_\_ 8. A boundary and topographic survey of the total tract signed and sealed by the preparing N.J. Professional Land Surveyor in accordance with N.J.S.A. 13:40. Topography shall be 5 foot intervals for slopes of 10% or greater, 2 foot intervals for slopes between 3% and 10% and 1 foot intervals for slopes up to and including 3%. Topography within 200 feet from the subdivision boundary shall be shown. All topography shall be based on NGVD 1988 datum. Benchmarks shall be established within 500 feet of the subdivision boundary and shown, together with appropriate references. \_\_\_\_\_
- \_\_\_\_\_ 9. General Site Architecture. \_\_\_\_\_
- \_\_\_\_\_ 10. All on-site wetlands shall be field identified by a qualified expert in accordance with NJDEP standards, and surveyed, and located on the plan by the applicant's New Jersey Professional Land Surveyor. A wetlands report identifying all observations and findings of the wetlands expert shall accompany the site plan application. If the lands remaining are 50 acres or larger, and not to be built upon, wetlands will only be required to be identified within 150 feet of the proposed lots or any other on-site or off tract improvements. The applicant shall certify in writing that no construction shall occur upon the remaining lands until all on-site wetlands are identified. \_\_\_\_\_

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- \_\_\_\_\_ 11. A traffic report and analysis including, but not limited, to existing and background peak hour traffic volumes and distribution patterns; peak hour onsite generated traffic volumes and distribution patterns; existing and proposed traffic composition; analysis of adequacy of proposed on-site circulation patterns including proposed on-site circulation patterns including adequacy of truck and automobile turning radii; analysis of need for number of loading bays; existing and proposed levels of service and volume/capacity ratios; adequacy of proposed sight distances; analysis of need for acceleration/deceleration lanes; analysis of need for roadway striping, signage or reflectorization; need for signalization and a summary recommendation and conclusions for the analysis. The study area shall include the site as proposed by this application; the site as proposed by a master development plan; the existing and proposed roadway frontages of the site, and the nearest intersection of public roadways as measured away from the site in opposite directions. The roadways approaching the site shall be generally reviewed for adequacy to support site generated traffic. This report shall be prepared by a New Jersey licensed Professional Engineer qualified to make the analysis as required herein.
- \_\_\_\_\_ 12. Hydraulic calculations for stormwater runoff collection systems shall be submitted. Calculations may use the rational method or Soil Conservation Service method in accordance with subsection 17-2.4(f). These calculations shall provide general storm sewer trunk line sizing and culvert or bridge crossing-sizes and locations.
- \_\_\_\_\_ 13. Any special considerations for soil erosion and sediment control must be noted as part of the General Development Plan.
- \_\_\_\_\_ 14. Form and text of proposed agreements. This form shall contain all wording, phrasing, and restrictive language in the format which will be recorded with the County Clerk's Office including all restrictions related to the future control over rent and resale prices of lower income housing units.
- \_\_\_\_\_ 15. A detailed report prepared by a Professional Engineer licensed in the State of New Jersey detailing all water supply and sewage-disposal system demands. Detailed computations for each use proposed in accordance with appropriate New Jersey Department of Environmental Protection (NJDEP) Criteria, detailed support data for all deviations from NJDEP criteria shall be included. All system demands shall be based upon actual period of use in order to identify maximum average daily flows. Water supply system criteria shall include to necessity for standpipes for five flows.

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- \_\_\_\_\_ 16. Circulation plan showing general location and types of transportation facilities including parking, loading and pedestrian systems as well as improvements to existing transportation system, both on-tract and off-tract. A traffic management plan for reducing peak hour traffic including staggered work hours, flex-time, van pooling, corporate sponsored transit plans, or similar programs shall be included. In any instance where the site abuts a railroad, consideration shall be given for a potential railroad station.
- \_\_\_\_\_ 17. Utility plan showing proposed locations of sewage collection and treatment systems, water supply and distribution systems, methods of handling solid waste disposal, recycling of recyclable materials, and a plan for the operation and maintenance of the proposed utilities.
- \_\_\_\_\_ 18. Stormwater management plan showing proposed method of controlling storm water runoff on and off site, including provisions for ground water recharge and compliance with any watershed management criteria.

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*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_

*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

LAND USE AND DEVELOPMENT

**Planning**

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- \_\_\_\_\_ 1. A key map sheet showing the tract in question: north arrow; zoning district limits; tax lot numbers, tax block numbers, tax sheet numbers; owners names as identified on certified list provided by Township for track in question and all lots within 200 feet of total tract; Municipal Boundaries; Existing or proposed "Master Plan" features or facilities on the site or within 500 feet of total tract; Airport Hazard Areas; signature and seal of licensed professional; names and address of owner applicant and professional preparing the map; owners certification; zoning data for each zone with all proposed data and deficiencies listed, and index of sheets (where applicable). All measurements specified herein shall be measured radially from the boundary and shall include all lots, zones, etc. on opposite sides of roads and within other municipalities.
- \_\_\_\_\_ 2. Land use plan indicating general locations of land uses to be included. Including farmland to be preserved, total number of dwelling units by types and location, and total amount of nonresidential floor area. Computation of residential densities and floor area ratios of each use shall be identified on the plan.
- \_\_\_\_\_ 3. Zoning requirements shall be tabulated to show all bulk requirements of the zone(s) in which the site plan is located and the bulk data proposed by the application. This tabulation shall also identify compliance or noncompliance for all existing structures. All lot areas shown shall be identified as gross and net areas in accordance with ordinance definitions. Density shall be shown as defined by the Land Use and Development Ordinance.
- \_\_\_\_\_ 4. General Site Architecture.
- \_\_\_\_\_ 5. Open Space Plan showing proposed open space, conservation areas, recreation areas, buffer areas and general description of proposed improvements in open space areas together with provisions for operations and maintenance.
- \_\_\_\_\_ 6. Form and text of proposed agreements. This form shall contain all wording, phrasing, and restrictive language in the format which will be recorded with the County Clerk's Office including all restrictions related to the future control over rent and resale prices of lower income housing units.

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_____ 7.	Circulation plan showing general location and types of transportation facilities including parking, loading and pedestrian systems as well as improvements to existing transportation system, both on tract and off tract within the planned development and any proposed improvements to the existing transportation system outside the planned development. A traffic management plan for reducing peak hour traffic including staggered work hours, flex-time, van pooling, corporate sponsored transit plans, or similar programs shall be included. In any instance where the site abuts a railroad, consideration shall be given for a potential railroad station.	_____
_____ 8.	Utility plan showing proposed locations of sewage collection and treatment systems, water supply and distribution systems, methods of handling solid waste disposal, recycling of recyclable materials, and a plan for the operation and maintenance of the proposed utilities.	_____
_____ 9.	Community facilities plan indicating the scope and type of supporting community facilities including, but not limited to, educational, cultural, historic, library, hospital, fire house, police station, and recreation.	_____
_____ 10.	A housing plan outlining the number of housing units to be provided and the extent to which any housing obligation assigned to the municipality pursuant to P.L. 1985,c.222 (C.52:27D-301 et al.) will be fulfilled by the development.	_____
_____ 11.	Local service plan indicating those public services which the applicant proposes to provide and which may include, but not be limited to water, sewer, cable TV, solid waste disposal, recycling, emergency services, communication services and hazardous waste management.	_____
_____ 12.	Compliance with Historic Preservation Commission criteria for on-site structures or features and any historic sites or features within 200 feet of site boundary.	_____
_____ 13.	A fiscal report describing the anticipated demand on municipal services to be generated by the planned development and any other financial impacts to be faced by municipalities or school districts as a result of the completion of the planned development. The fiscal report shall also include a detailed projection of property tax revenues which will accrue to the county, municipality, fire district and school district according to the timing schedule proposed and following completion of the development in its entirety.	_____

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- \_\_\_\_\_ 14. A proposed timing schedule in the case of a planned development whose construction is contemplated over a period of years, including any terms or conditions which are intended to protect the interest of the public and of the residents who occupy any sections of the planned development prior to the completion of the development in its entirety.
- \_\_\_\_\_ 15. A municipal development agreement, which shall mean a written agreement between a municipality and a developer relating to the planned development.

\_\_\_\_\_  
\_\_\_\_\_

*TOWNSHIP USE ONLY*

*Application Reviewed By:* \_\_\_\_\_ *Date* \_\_\_\_\_

*Recommendation:* \_\_\_\_\_  
*complete/incomplete*

*Items Not Provided:* \_\_\_\_\_

HOPEWELL CODE

APPENDIX A

TOWNSHIP OF HOPEWELL  
AQUIFER TEST AND ANALYSIS CHECKLIST\*

**INSTRUCTIONS:**

1. Applicability.

This checklist shall be completed by all applicants for residential subdivision applications of two new lots or more and all site plan applications and shall be completed with the application review package.

2. Submission Waiver.

If an applicant can show that, given the expected average daily demand and distance to other nearby wells and other resources, such as, but not limited to, wetlands and streams, the subdivision will not induce drawdown in any existing or future wells or other resources adjacent to the subdivision boundaries or any existing or future wells or other resources within the subdivision, then the applicant can request a waiver from the Planning Board or Board of Adjustment for all or some of the requirements of this ordinance.

3. Other Requirements.

The instructions pertaining to the type of application, i.e. minor subdivision, major subdivision or site plan, shall be incorporated herein by reference.

\*NOTE: Checklist requirements are to be finalized after review by the planning board.