

LAND DEVELOPMENT

APPENDIX A

Minor Subdivision  
Final Approval

Submission Checklist  
Township of Shamong, Burlington County, New Jersey

Name of Applicant: \_\_\_\_\_ Block \_\_\_\_\_; Lot \_\_\_\_\_

Date of Submission: \_\_\_\_\_

Submission Item	Applicant	Township
1. Twelve copies of plat	_____	_____
2. Three copies of application form	_____	_____
3. Completed checklist	_____	_____
4. One copy of County Planning Board application	_____	_____
5. Application fee	_____	_____
6. Evidence of paid property taxes	_____	_____
7. Proof that there are no outstanding, uncollected fees and escrows resulting from past applications or prior submissions by this applicant and/or involving the property in question or any part thereof, including the base tract by an applicant	_____	_____
8. A key map showing the entire subdivision and its relation to surrounding areas, preferably at a scale of not less than 400 feet to the inch	_____	_____
9. Plan in one of the following sizes: 8½ inches by 13 inches; 15 inches by 21 inches; 24 inches by 36 inches; or 30 inches by 42 inches	_____	_____
10. Certification of an engineer or licensed land surveyor as to accuracy of the details of the plat	_____	_____
11. Copy of any protective covenants or deed restrictions applying to the land being subdivided	_____	_____
12. All easements, private and public	_____	_____
13. Existing zoning	_____	_____
14. The names of the owners of adjoining lots, Tax Map block and lot numbers as disclosed by the most recent tax records	_____	_____
15. The tract name, Tax Map block and lot number, date, reference meridian, graphic scale and following names and addresses:	_____	_____

SHAMONG CODE

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(a) Name and address of owner		
(b) Name and address of person preparing plan and map		
(c) Name and address of subdivider, if the person be other than the owner	_____	_____
16. Tract boundary lines, right-of-way lines of streets, easements and other rights-of-way, land to be reserved or dedicated to public use and all lot lines with accurate dimensions, bearings or deflections, angles, radii, arc and central angles of all curves	_____	_____
17. Minimum front, side and rear building setback lines for each lot and on all other sites in the proposed subdivision	_____	_____
18. Location of all existing monuments	_____	_____
19. All streets or roads, proposed, mapped or built, within 500 feet of the subdivision	_____	_____
20. All lots being subdivided together with the boundary and acreage of the entire tract and the number of new lots being created. The area of each lot shall be shown correct to within one square foot.	_____	_____
21. All existing and proposed property lines within and immediately adjoining the tract and all lot lines to be eliminated. All lot lines shall be shown correct to one-hundredth of a foot	_____	_____
22. All existing buildings and structures and their uses, wooded areas, rock outcrops, and isolated trees with a diameter of six inches or more measured five feet above ground level. All streams, lakes, drainage rights-of-way and street within the limits of the tract being subdivided and within 500 feet thereof. Any existing features to be removed or relocated shall be indicated. Flood hazard area lines and wetlands and swamps within the tract shall be shown. Contours at two-foot intervals and general drainage system shall be shown. (The information required herein for isolated trees and two-foot contour intervals shall not be required on any lots which would be five acres or larger in size after subdivision.)	_____	_____

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23. The shortest distance from any existing building to any proposed and existing lot line	_____	_____
24. Accurate delineation of floodplain or restricted areas must be shown on the plan	_____	_____
25. Accurate delineation of Federal Flood Hazard Zone (wetlands area)	_____	_____
26. Percolation, water table and soils data for each lot being created under the proposed subdivision	_____	_____
27. Any request by applicant for waiver of one or more of the submission requirements	_____	_____
28. If applicant is not the owner of property, a statement by owner that he or she concurs with the application	_____	_____
29. A certificate of filing from the Pinelands Commission issued pursuant to N.J.A.C. 7:50-4.34 or, until January 14, 1991, evidence of prior approval from the Pinelands Development Review Board or the Pinelands Commission pursuant to the Interim Rules and Regulations	_____	_____

On the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, this submission was declared complete \_\_\_\_\_; incomplete \_\_\_\_\_ by the Planning Board of the Township of Shamong.

\_\_\_\_\_  
Township Clerk or Board Secretary

This checklist is not a substitute for the specific submission requirements of the ordinance. See ordinance for details.