

LAND DEVELOPMENT

APPENDIX B

Major Subdivision
Preliminary Approval

Submission Checklist
Township of Shamong, Burlington County, New Jersey

Name of Development: _____ Block _____; Lot _____

Date of Submission: _____

Submission Item	Applicant	Township
1. Twelve copies of plat	_____	_____
2. Three copies of application form	_____	_____
3. Completed checklist	_____	_____
4. One copy of County Planning Board application	_____	_____
5. One copy of protective covenants, deed restrictions or easements	_____	_____
6. One copy of drainage calculations	_____	_____
7. Three copies of environmental impact report	_____	_____
8. Application fee	_____	_____
9. Evidence of paid property taxes	_____	_____
10. Proof that there are no outstanding, uncollected fees and escrows resulting from past applications or prior submissions by this applicant and/or involving the property in question or any part thereof, including the base tract by a applicant	_____	_____
11. Disclosure of ownership interest	_____	_____
12. A key map showing the entire subdivision and its relation to surrounding areas including zoning of the subdivision and the adjacent areas	_____	_____
13. The tract name, Tax Map sheet, block and lot number, date, reference meridian and graphic scale	_____	_____
14. Acreage of tract to be subdivided to nearest tenth of an acre	_____	_____
15. The names of the owners of adjoining lots, Tax Map block and lot numbers as disclosed by the most recent tax records	_____	_____

SHAMONG CODE

Submission Item	Applicant	Township
16. Contours at two-foot intervals to determine the general slope and natural drainage of the land and the high and low points of all proposed new streets. All elevations shall be based on U.S. Coast and Geodetic Survey Datum.	_____	_____
17. Name and address of person who prepared map	_____	_____
18. Tract boundary lines, right-of-way lines of streets, easements and other rights-of-way, land to be reserved or dedicated to public use and all lot lines with accurate dimensions, bearings or deflections, angles, radii, arc and central angles of all curves	_____	_____
19. Minimum front, side and rear building setback lines for each lot and on all other sites in the proposed subdivision	_____	_____
20. Location of all existing monuments	_____	_____
21. All streets or roads, proposed, mapped or built, within 500 feet of the subdivision	_____	_____
22. All lots being subdivided together with the boundary and acreage of the entire tract and the number of new lots being created. The area of each lot shall be shown correct to within one square foot.	_____	_____
23. All existing and proposed property lines within and immediately adjoining the tract and all lot lines to be eliminated. All lot lines shall be shown correct to one-hundredth of a foot.	_____	_____
24. All existing buildings and structures and their uses, wooded areas, rock outcrops, and isolated trees with a diameter of six inches or more measured five feet above ground level. All streams, lakes, drainage rights-of-way and street within the limits of the tract being subdivided and within 500 feet thereof. Any existing features to be removed or relocated shall be indicated. Flood hazard area lines and wetlands and swamps within the tract shall be shown. Contours at two-foot intervals and general drainage system shall be shown. (The information required herein for isolated trees and two-foot contour intervals shall not be required on any lots which would be five acres or larger in size after subdivision.)	_____	_____

LAND DEVELOPMENT

Submission Item	Applicant	Township
25. The shortest distance from any existing building to any proposed and existing lot line	_____	_____
26. Cross section of the proposed streets	_____	_____
27. Lot grades to indicate drainage pattern	_____	_____
28. (Reserved) [Repealed 3-2-1993 by Ord. No. 1993-3]		
29. (Reserved) [Repealed 3-2-1993 by Ord. No. 1993-3]		
30. Route numbers for state and county highways and roads	_____	_____
31. Indication of drainage conditions and directions of water flow on side of road(s) opposite subdivision	_____	_____
32. A statement of the number of lots and minimum zoning requirements	_____	_____
33. Location of all existing utilities	_____	_____
34. If 50 or more lots are involved a statement from the N.J. Department of Environmental Protection pursuant to N.J.S.A. 58:11-23 that the proposed system construction will have no adverse impact on the site or the environment	_____	_____
35. Closed outbound survey	_____	_____
36. Certification of an engineer or licensed land surveyor	_____	_____
37. Test boring information showing ground condition and water table, minimum boring depth of 10 feet, minimum to be one test for each 10 acres and one test for each type of soil on the tract, or as determined by the Board	_____	_____
38. Accurate delineation of floodplain or restricted areas must be shown on the plan	_____	_____
39. Accurate delineation of Federal Flood Hazard Zone (wetlands area)	_____	_____
40. Percolation, water table and soils data for each lot being created under the proposed subdivision	_____	_____
41. Any request by applicant for waiver of one or more of the submission requirements	_____	_____
42. If applicant is not the owner of property, a statement by owner that he or she concurs with the application	_____	_____
43. A certificate of filing from the Pinelands Commission issued pursuant to N.J.A.C. 7:50-4.34 or, until January 14, 1991, evidence of prior approval from the Pinelands Development Review Board or the Pinelands Commission pursuant to the Interim Rules and Regulations	_____	_____

SHAMONG CODE

On the _____ day of _____, 20 ____, this submission was declared complete _____; incomplete _____ by the Planning Board of the Township of Shamong.

Township Clerk or Board Secretary

This checklist is not a substitute for the specific submission requirements of the ordinance. See ordinance for details.