

ZONING

37 Attachment 2

Township of Edison
Middlesex County, New Jersey

Schedule B

COMPLETENESS CHECKLIST
OVERALL DEVELOPMENT PLAN
(for tract sizes between 20 and 100 acres)

Applicant's Name _____ Date Received by Bd. Sec. _____
 Applicant's Address _____ Project Name _____
 Owner's Name _____ Street Address _____
 Owner's Address _____ Block # _____ Lot # _____ Acreage _____

Overall Development Plans shall be submitted at least twenty-one (21) days prior to the Regular Meeting of the reviewing Board for the purpose of review and discussion. At least twenty (20) blackline prints of the Plan and any other information as required by the Overall Development Plan Ordinance shall be submitted.

If the Applicant is a Corporation, representation by a New Jersey Licensed Attorney is mandatory at any Public Hearing that is required.

The following items shall either appear on the Overall Development Plan or be included with the Overall Development Plan Application in order to be deemed complete unless otherwise waived by the Board.

The Applicant shall indicate the completeness and submission of each item on the checklist as follows: (y) for yes/complete; (n) for no/not completed; and (n/a) for not applicable.

Appl.	Planning Board	No.	Item
()	()	1.	Overall Development Plan drawn at a suitable scale of not more than 1" = 400' and showing a north arrow and graphic scale.
()	()	2.	Key map of the surrounding area within 1,000 feet shown at a scale of not more than 1" = 2,000' indicating zone lines and at least two (2) street intersections with names.
()	()	3.	Title Block containing the map title, date of preparation, tax map Block and Lot numbers; a box to record revision dates; and the name, address, license number, signature and embossed seal of the licensed N.J. Professional who prepared the map.

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()	()	4.	Survey of entire tract certified by a licensed N.J. Land Surveyor indicating property boundaries as determined by lot bearings and distances.
()	()	5.	Name and address of both owner and applicant.
()	()	6.	Zoning compliance schedule including parking requirements.
()	()	7.	Signature Block for the endorsement of the Chairman and Secretary to the Planning Board date thereof.
()	()	8.	An Overall Land Use Plan element indicating:
()	()		(a) The general location of land uses and the amount of land area to be occupied by each use.
()	()		(b) The types of nonresidential uses, amount of floor area, (sf) and intensity of use (FAR).
()	()		(c) The types of residential uses and residential density (du/ac), total number of dwelling units including the number of affordable housing units.
()	()		(d) Existing and proposed elevations and contours based on United States Geological Survey (USGS) maps with overlap extending adjoining properties for at least 200 feet.
()	()	9.	A Circulation Plan element indicating:
()	()		(a) The general location and types of all transportation facilities including pedestrian access.
()	()		(b) The location and size of all off-street parking and loading areas showing circulation aisles and any barriers thereof.
()	()		(c) The means of vehicular access shown for ingress and egress to and from the site including access for all emergency vehicles throughout the site.
()	()		(d) The means of vehicular access onto any public street including the location of all curb cuts.
()	()		(e) A road plan showing proposed improvements to the existing transportation system or roads which continue and/or form a roadway system outside the development.
()	()	10.	An Open Space Plan element indicating:
()	()		(a) The general location and land area to be set for parks and recreation, conservation and preservation purposes.
()	()		(b) A general description of the proposed open space improvements proposed for the site.

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()	()		(c) An operation of maintenance plan for all parks and recreation lands.
()	()	11.	A Utility Plan element indicating:
()	()		(a) The general location and need for existing and proposed sanitary sewers, water mains, fire hydrants and drainage facilities including basins, ditches or swales.
()	()		(b) The general location and method for handling solid waste collection and removal.
()	()		(c) The general location and type of all existing and proposed outdoor lighting.
()	()		(d) An operation and maintenance plan for all proposed utilities.
()	()	12.	A Local Service Plan element indicating:
()	()		(a) The general location and type of existing and proposed public services provided to the site including water, sewer, gas, electric, cable and solid waste.
()	()		(b) The location of all existing service lines and proposed extension of any municipal facilities and services.
()	()	13.	A plan showing all off-tract improvements.
()	()	14.	A phasing plan indicating the time schedule and terms of construction.
()	()	15.	A Stormwater Management Plan and report.
()	()	16.	An Environmental Impact Statement.
()	()	17.	A Traffic Impact Study.
()	()	18.	A Fiscal Impact Analysis.
()	()	19.	A listing and description of all easements, rights-of-way, exceptions and deed restrictions affecting the site.
()	()	20.	A listing of all permits and approvals required and variances, exceptions or waivers requested.
()	()	21.	Copies of prior resolutions or other documents regarding past decisions pertaining to the site.
()	()	22.	Proof of Ownership or Contract Purchase.
()	()	23.	Certification of tax payment that no assessments are due or delinquent.
()	()	24.	Payment of all application fees and escrow deposits.

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()	()	25.	Disclosure Statement of a list of names and addresses of all stockholders or individual partners owning at least ten (10%) percent or more of the stock of any class and/or the interest in the Partnership or Corporation acting as the applicant.
()	()	26.	Other information or data as may be required by the Reviewing Board to determine that the Plan is in accordance with the Overall Development Plan Ordinance and other Ordinances of the Township.

NOTE: No approving Board shall approve an application of any Corporation or Partnership which does not comply with the Disclosure Statement Act as per New Jersey Statute c. 40:55D-48.3.

Notes: _____

