

LAND MANAGEMENT

13 Attachment 1

**TOWNSHIP OF BEDMINSTER**  
**APPLICATION CHECKLIST**  
**SEE DEVELOPMENT ORDINANCE ARTICLE 13-800**

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
Administrative Requirements															
1	•	•	•	•	•	•	•	•	•	Application Form	COMPLIES			O	B
											N/A				
											WAIVER				
2	•	•	•	•	•	•	•	•	•	Filing and escrow fees with calculation	COMPLIES			O	S
											N/A				
											WAIVER				
3	•	•	•	•	•	•	•	•	•	Certification of ownership or authorization to file application	COMPLIES			D	B
											N/A				
											WAIVER				
4	•	•	•	•				•	•	Issuance or written denial of Certificate of Appropriateness from Historical Preservation Commission (see Section 13-806.7)	COMPLIES			D	B
											N/A				
											WAIVER				
*Editor's Note: Former Checklist A, Details Required for Minor Subdivision Plats and Minor Site Plans; Checklist B, Details Required for Preliminary Major Subdivision Plats and Preliminary Major Site Plans; Checklist C, Details Required for Final Major Subdivision Plats and Final Major Site Plans and Checklist D, Details Required for Variance Applications, previously codified herein and containing portions of Ordinance Nos. 98-33, 2000-16, 2000-17, 200-19, 05-18 and 08-22, were repealed in their entirety by Ordinance No. 09-03 and replaced by the Application Checklist codified herein.															
5			•					•	•	The design engineer shall complete a certification that the plans are in compliance with the Residential Site Improvement Standards, or provide a list of exceptions proposed.	COMPLIES			D	B
											N/A				
											WAIVER				

BEDMINSTER CODE

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
6	•	•	•	•	•	•			•	•	Digital plan pursuant to subsections 13-804.2ii and 13-805.2 showing all existing and proposed lot lines, rights of way and easements. Site plan submission shall also include the prop-buildings and surface improvements (public and private).	COMPLIES		O	S
												N/A			
												WAIVER			
7					•	•			•	•	Letters directed to the Chairman of the Board and signed by a responsible official of all utility companies, etc., providing service to the tract as required by Ordinance.	COMPLIES		O	S
												N/A			
												WAIVER			
8		•			•	•			•	•	Certification in writing from the applicant to the Board that the applicant has either installed all improvements or posted a performance guarantee as per the Ordinance	COMPLIES		O	S
												N/A			
												WAIVER			
9			•	•					•	•	Regional Significance Certification from the Township Engineer, together with proof of service of the application pursuant to subsections 13-804.2hh & 13-805.2f	COMPLIES		O	S
												N/A			
												WAIVER			
10	•	•	•	•	•	•	•	•	•	•	Certificate from the Township Tax Collector that all taxes and assessments are paid to date.	COMPLIES		O	S
												N/A			
												WAIVER			
11	•	•	•	•					•	•	Written receipt from the County Planning Board, verifying that the County has received the application and fees. This shall be required for a complete application.	COMPLIES		O	S
												N/A			
												WAIVER			

LAND MANAGEMENT

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
12	•	•	•	•	•	•	•	•	•	Existing and Proposed Water-courses: When a stream is pro-posed for alteration, improvement or relocation, or when a drainage structure or fill is proposed over, under in or along a running stream, a review report or status of review by the NJDEP shall accompany the application.	COMPLIES		D	B	
											N/A				
											WAIVER				
13	•	•	•	•	•	•	•	•	•	If approval of conditional use is sought under Section 13-601 and subsections 13-522.6 and 13-522.8 of the Land Development Ordinances of the Township of Bedminster, the applicant shall provide proofs sufficient to demonstrate that all conditions will be met.	COMPLIES		D	B	
											N/A				
											WAIVER				
14	•	•	•	•	•	•	•	•	•	A copy of any protective covenants or deed restrictions applying to the land being developed or an indication of them on the submitted plan.	COMPLIES		O	B	
											N/A				
											WAIVER				
15	•	•	•	•	•	•	•	•	•	Deed descriptions, including metes and bounds, for all easements, covenants, restrictions and roadway and sight triangle dedications (existing and proposed)	COMPLIES		O	S	
											N/A				
											WAIVER				
16	•	•	•	•	•	•	•	•	•	For any airport development, expansion or construction, the current and complete Airport Master Plan, as approved by the appropriate Federal, State, or other agency having juris-diction over the airport, to the extent required.	COMPLIES		O	S	
											N/A				
											WAIVER				

BEDMINSTER CODE

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
17	•	•	•	•						For each lot not served by sanitary sewer, approval by the Township Board of Health of percolation tests observed by the Township Health Officer and certified by a licensed professional engineer, indicating that the proposed lot(s) can adequately accommodate a septic system. Soil logs and permeability test results shall be signed by licensed PE.	COMPLIES N/A WAIVER			O	S
Plan Requirements															
18	•	•	•	•	•	•				Plans signed and sealed by a NJ Professional Engineer and folded into eighths with the block revealed.	COMPLIES N/A WAIVER			D	B
19	•	•	•	•	•	•				Scale of not less than 1"=100' on one of the four following standard sheet sizes: 8 1/2" x 13"; 15" x 21"; 24" x 36"; 30" x 42".	COMPLIES N/A WAIVER			D	B
20	•	•	•	•	•	•				Key Map at a scale less than 1" = 2000'.	COMPLIES N/A WAIVER			D	B
21	•	•	•	•	•	•				Title Block: Name of subdivision or development, Bedminster Township and Somerset County	COMPLIES N/A WAIVER			D	B
22	•	•	•	•	•	•				Title Block: Name, title, address and telephone number of subdivider or developer.	COMPLIES N/A WAIVER			D	B
23	•	•	•	•	•	•				Title Block: Name, title, address and license number of the professionals who prepared the plot or plan.	COMPLIES N/A WAIVER			D	B
24	•	•	•	•	•	•				Title Block: Name, title and address of the owner or owners of record.	COMPLIES N/A WAIVER			D	B

LAND MANAGEMENT

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
25	•	•	•	•	•	•		•	•	Title Block: Scale (written and graphic).	COMPLIES N/A WAIVER			D	B
26	•	•	•	•	•	•		•	•	Title Block: Date of original preparation and of each subsequent revision thereof and a list of specific revisions entered on each street.	COMPLIES N/A WAIVER			D	B
27	•	•	•	•	•	•		•	•	North Arrow.	COMPLIES N/A WAIVER			D	B
28	•	•	•	•	•	•		•	•	Approval signature lines	COMPLIES N/A WAIVER			D	B
29	•	•	•	•	•	•		•	•	Acreage to the nearest hundredth of an acre and a computation of the area of the tract to be disturbed.	COMPLIES N/A WAIVER			D	B
30	•	•	•	•	•	•		•	•	The names and lot/block numbers of all property owners within 200' of the extreme limits of the tract as shown on the most recent tax list prep. by the Twp. Tax Assessor.	COMPLIES N/A WAIVER			D	B
31	•	•	•	•	•	•		•	•	Existing tax map sheet No. and existing block and lot No. of the lots to be subdivided or developed as they appear on the Twp. Tax map, and proposed block and lot number provided by the Twp. Tax Assessor upon written request.	COMPLIES N/A WAIVER			D	B
32	•	•	•	•	•	•		•	•	Tract boundary line (heavy solid line).	COMPLIES N/A WAIVER			D	B
33	•	•	•	•	•	•		•	•	Zoning districts affecting and abutting the tract, including district names and tabular schedule of requirements and proposed variance requests noted on the plat or plan.	COMPLIES N/A WAIVER			D	B
34	•	•	•	•	•	•		•	•		COMPLIES				

BEDMINSTER CODE

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
										The locations and dimensions of existing and proposed improvements and the location of natural and historic features, wooded areas, and any extensive rock formations, both within the tract and within 200' of its boundary.	N/A WAIVER			D	B
35	•	•	•	•	•	•	•	•	•	The location and species associations of all existing individual trees or groups of trees having a caliper of 5" or more measured 3' above the ground level shall be shown within the portion of the tract to be disturbed as a result of the proposed development. Calculations in accordance with the standards of Ch. 12 of the revised General Ordinance.	COMPLIES N/A WAIVER			D	B
36	•	•	•	•	•	•	•	•	•	The proposed location of all proposed plantings shall be indicated and a legend shall be provided listing the botanical and common names, the sizes at the time of planting, the total quantity of each plant, and the location of each plant keyed to the plan or plat.	COMPLIES N/A WAIVER			D	B
37	•	•	•	•	•	•	•	•	•	Existing and Proposed Water-courses: Cross sections of water-courses and/or drainage swales at an appropriate scale showing the extent of floodplain, top of bank, normal water levels and bottom elevations at the locations specified in the Ordinance.	COMPLIES N/A WAIVER			D	B
38	•	•	•	•	•	•	•	•	•	Existing and Proposed Water-courses: The total acreage of the drainage basin of any watercourse running through or adjacent to the tract.	COMPLIES N/A WAIVER			D	B
39	•	•	•	•	•	•	•	•	•	Existing and Proposed Water-courses: The location and ex-tent of drainage and	COMPLIES N/A			D	B

LAND MANAGEMENT

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
										conservation easements and stream		WAIVER			
40	•	•	•	•	•	•		•	•	Existing and Proposed Water-courses: The location, extent and water level elevation of all surface waters and wetlands within 200 feet of the tract		COMPLIES		D	B
												N/A			
												WAIVER			
41	•	•	•	•	•	•		•	•	Existing and proposed contours as required by Ordinance.		COMPLIES		D	B
												N/A			
												WAIVER			
42	•	•	•	•	•	•		•	•	Road right-of-way dedication and improvement, as applicable		COMPLIES		D	B
												N/A			
												WAIVER			
43	•	•	•	•	•	•		•	•	Sight triangle easements, as applicable		COMPLIES		D	B
												N/A			
												WAIVER			
44	•	•	•	•	•	•		•	•	Graphic depictions, including bearings and distances of easements, covenants, restrictions and roadway and sight triangle dedications (existing and proposed).		COMPLIES		D	B
												N/A			
												WAIVER			
45	•	•	•	•	•	•		•	•	Soil types as per the County Soil Conservation District. Proposals for soil erosion and sediment control as required by N.J.S.A. 4:24-39 et seq.		COMPLIES		D	B
												N/A			
												WAIVER			
46	•	•	•	•	•	•		•	•	Locations of all existing structures as required by Ordinance.		COMPLIES		D	B
												N/A			
												WAIVER			
47	•	•	•	•	•	•		•	•	Required front, side and rear setback lines		COMPLIES		D	B
												N/A			
												WAIVER			
48	•	•	•	•	•	•		•	•	Size, height and location of all proposed buildings, structures, signs and lighting facilities		COMPLIES		D	B
												N/A			
												WAIVER			
49	•	•	•	•	•	•		•	•	All dimensions necessary to confirm conformity to the Ordinance requirements.		COMPLIES		D	B
												N/A			

BEDMINSTER CODE

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
50		•	•	•		•		•	•	The proposed location, direction of illumination power and type of proposed outdoor lighting including details, luminaries and hours of operation.	WAIVER				
											COMPLIES			D	B
											N/A				
51		•	•	•		•		•	•	The proposed screening, buffering and landscaping plan, with the information required by the Ordinance	COMPLIES				
											N/A			D	B
											WAIVER				
52		•	•	•		•		•	•	The location and design of any off-street parking area, showing size and location of bays, aisles and barriers.	COMPLIES				
											N/A			D	B
											WAIVER				
53	•	•	•	•		•		•	•	All means of vehicular access or egress to and from the site onto public streets, with the information required by Ordinance.	COMPLIES				
											N/A			D	B
											WAIVER				
54	•	•	•	•		•		•	•	Plans for all stormwater management systems.	COMPLIES				
											N/A			D	B
											WAIVER				
55	•	•	•	•		•		•	•	The location of existing utility structures on the tract and within 200' of the boundaries.	COMPLIES				
											N/A			D	B
											WAIVER				
56			•	•		•		•	•	Plans, typical cross sections and construction details, horizontal and vertical alignment, of the centerline of all proposed streets and of existing streets abutting the tract as required by Ordinance.	COMPLIES				
											N/A			D	B
											WAIVER				
57			•	•	•	•				Existing and proposed permanent monuments.	COMPLIES				
											N/A			D	B
											WAIVER				
58	•	•	•	•				•	•	The location of all soil logs, permeability tests.	COMPLIES				
											N/A			D	B
											WAIVER				
59	•	•	•	•	•	•		•	•	Acknowledgement of notice of adjacent agricultural land and uses and Waiver of	COMPLIES				
											N/A			D	B

LAND MANAGEMENT

ITEM NUMBER	MINOR		MAJOR PREL		FINAL		VARIANCE 40:55D70			ITEM DESCRIPTION	APPLICANT MARK	STATUS	TOWNSHIP MARK	DRAWING (D) OR OTHER (O)	BOARD (B) OR STAFF (S) (See Note 1)
	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	SUBDIVISION	SITE PLAN	(a) & (b)	(c)	(d)						
											WAIVER				
60					•	•		•	•	objection to such uses in accordance with subsection 3-7.7 of the Revised General Ordinances of the Township of A section or staging plan, if proposed.	COMPLIES			D	B
											N/A				
											WAIVER				
61		•		•		•		•	•	Preliminary architectural floor plans and elevations of sufficient detail to demonstrate compliance with ordinance standards.	COMPLIES			D	B
											N/A				
											WAIVER				
62	•	•	•	•	•	•	•	•	•	HUC-14 boundaries for all watersheds on and within 100 feet of the subject property; C-1 watersheds to be identified	COMPLIES			D	B
											N/A				
											WAIVER				
Reports															
63				•	•			•	•	In the case of any subdivision or site plan sub-mission of a planned development, all of the required information for all of the properties comprising the planned development.	COMPLIES			O	B
											N/A				
											WAIVER				
64	•	•	•	•				•	•	Environmental Commission scoping document, including any additional data requested by Environmental Commission based on review of scoping document.	COMPLIES			O	B
											N/A				
											WAIVER				
65	•	•	•	•		•		•	•	Computations for all stormwater management systems	COMPLIES			O	S
											N/A				
											WAIVER				
66	•	•	•	•		•		•	•	All applications for wireless tele-communications antennas and towers shall provide the items listed in Section 13-522.5.	COMPLIES			O	S
											N/A				
											WAIVER				