

LAND USE

104 Attachment 1

Borough of Glen Gardner

CHECKLISTS

An application shall not be considered complete until all the material and information specified below has been submitted, unless, upon receipt of written request from the applicant, a specific requirement is waived by the Planning Board.

SCHEDULE A General Requirements

The following general requirements are applicable to all submissions:

1. 20 copies of the appropriate application form(s), completely filled in. If any item is not applicable to the applicant, it should so be indicated on the application form(s).
2. Certification from the Tax Collector that all taxes are paid and assessments on the property are paid.
3. Receipt indicating that all fees are paid.
4. Name and address of owner.
5. Affidavit of ownership. If applicant is not the owner, state the applicant's interest in the land and consent of owner to file application.
6. If a corporation or partnership, list the names and addresses of all stockholders or individual partners owning at least 10% of its stock of any class as required by N.J.S.A. 40:55D-48.1 et seq.
7. 20 copies of any required plot plan, site plan or subdivision plan.
8. Number of witnesses and their expertise, if any.
9. Statement as to any requirements for which waiver is sought, together with a statement of reasons why waivers should be granted.
10. A completed checklist.