

**STATE OF WISCONSIN
COUNTY OF ST. CROIX
CITY OF NEW RICHMOND**

ORDINANCE NO. 618

**AN ORDINANCE AMENDING CHAPTER 117 AND CHAPTER 121
OF THE MUNICIPAL CODE OF THE CITY OF NEW RICHMOND, WISCONSIN**

Upon review, recommendation, and consideration by the City of New Richmond Common Council, the Common Council does ordain that Chapter 117 Subdivision Ordinance and Chapter 121 New Richmond Zoning Ordinance are hereby amended as follows:

§ 121 - 52 Parking and Loading.

(a)(5)(h) Required Parking. Off-street parking shall be provided to meet the demand for the proposed land use. The applicant shall calculate this demand based on generally accepted engineering standards, such as published in the Institute of Transportation Engineer's Parking Generation Reports, or the Urban Land Institute Shared Parking Study. Analysis should give consideration to peak hour parking demand, proximity to on-street parking or public parking lots, shared parking agreements with adjacent properties, number of employees, number and type of dwelling units and corresponding anticipated occupancy, and vehicle-ownership ratios, among other factors. The parking demand projections and methodologies shall be reviewed by City staff and the Plan Commission as part of the application review and approval process.

§ 121 - 24 City Staff Development Review.

1. **Composition.** The City Staff Development Review process shall incorporate the professional backgrounds and expertise of multiple City departments to review development applications in great detail from multiple lenses. The staff involved shall include but not be limited to the Chief of Police, Fire Chief, City Engineer, Public Works Superintendent, Electric Superintendent, Water Superintendent, Planner, Community Development Director, Building Inspector, and City Administrator. Additional staff or outside consultants, at the direction of the City Administrator, may also assist with reviewing a particular application to ensure a comprehensive review is completed and recommendation can be made.
2. **Duties.** City staff shall review applications for Ordinance amendments, rezoning, annexations, attachments, land divisions, site plans, variances, and conditional use permits pursuant to the standards in this Ordinance. City staff shall prepare recommendations for the Historic Preservation Commission, Plan Commission, Board of Appeals, and Common Council.

References to Development Review Committee and/or DRC.

All references to the Development Review Committee or DRC contained in Chapter 117 or Chapter 121 of the New Richmond Municipal Code are hereby struck and replaced with “City staff” or “City Staff Development Review” as edited for grammar and readability.

Approval Process for Certified Survey Maps, Extra-territorial Certified Survey Maps, and Conditional Use Permits.

Chapter 117 and Chapter 121 of the New Richmond Municipal Code are hereby amended to reflect that the Plan Commission has final approval, subject to appeal, of certified survey map and extra-territorial certified survey map applications, and that the Plan Commission shall be a recommending body to the City Council for conditional use permit applications. Such amendments shall be reflected in several sections of Chapter 117 and Chapter 121, including but not limited to the following:

NRMC Section 121 Table 1 Summary of Application Review, Public Hearing, & Approval Authority;

NRMC Section 121-32 Conditional Use Permit Procedure; and

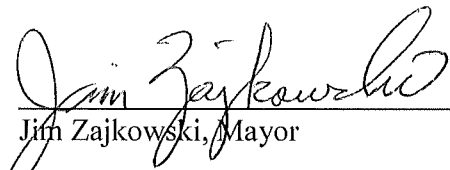
NRMC Section 117-20 Land Divisions and Consolidations by Certified Survey Map.

Effective Date. This Ordinance shall be effective upon adoption and publication as required by law.

Updated, Approved, and passed this 9th day of December, 2024.

By the Common Council:

APPROVED:



Jim Zajkowski, Mayor

ATTEST:



Michelle Scanlan, City Clerk