

VILLAGE OF WOODVILLE ORDINANCE

An Ordinance Amending the Municipal Code requirements in Chapter 455 Streets, Sidewalk and Driveways and Chapter 525 Article VI Traffic Visibility, Loading, Parking and Access

The Village Board of the Village of Woodville does ordain as follows:

- I.** Section 455-5, entitled "General requirements for driveways," of Chapter 455, entitled "Streets, Sidewalk and Driveways," of the Municipal Code of the Village of Woodville is hereby amended as follows:

§ 455-5 General and special requirements for driveways. [1]

The location and construction of driveways shall be in accordance with the following:

- A.** Definitions. For the purposes of this chapter, the following definitions shall be used:

ACCESSORY PARKING SPACE

A paved or unpaved area located on the same lot as the principal use for a single-family dwelling, designed and intended for the parking or storage of a motor vehicle, trailer, or similar equipment. An accessory parking space may be attached to a driveway but shall not extend into or connect with the driveway apron within the right-of-way and shall meet the required setbacks for a driveway. Such parking space is considered subordinate to the principal use and is not intended to function as a primary driveway or access point.

DRIVEWAY

A private access way that provides vehicular ingress and egress between a right-of-way and an off-street parking area or garage located on private property. A driveway typically begins at the property line (or right-of-way line) and extends inward to serve the premises. Driveways shall be designed to allow vehicles to enter and exit without obstructing traffic or pedestrian movement within the right-of-way.

DRIVEWAY APRON

The portion of a driveway that is located within the right-of-way. A driveway apron extends from the edge of the street pavement (or curb and gutter) to the sidewalk, or the right-of-way line if no sidewalk exists. The purpose of an apron is to provide a smooth transition between the public roadway and the private driveway.

RIGHT-OF-WAY

A public way dedicated to the public for its intended use.

- B.** Width.

(1) No portion of any driveway or driveway apron shall exceed 36 feet in width

unless special permission is obtained from the Director of Public Works.

- (2) No portion of any accessory parking space shall exceed 12 feet in width unless special permission is obtained from the Director of Public Works.
- C. Interference with intersections. Within 30 feet of street intersections, a driveway shall not provide direct ingress to or egress from the street area and shall not occupy areas of the roadway deemed necessary by the Director of Public Works or designee for effective traffic control or for roadway signs or signals.
 - D. Interference with street. No driveway apron shall extend out into the street farther than the face of the curb or flow line, and under no circumstances shall such driveway apron extend into the gutter area.
 - E. Number of approaches limited. No more than one driveway entrance and approach shall be constructed for any lot or premises except where deemed necessary and feasible without due impairment of safety, convenience and utility of the street by the Village Board. Any two approaches shall be at least 10 feet apart.
 - F. Drainage. All driveway entrances, approaches and culverts shall be constructed to not interfere with the drainage of the street, side ditches or roadside, or with any structure within the right-of-way. When required by the Director of Public Works to provide adequate surface water drainage along the street, the property owner shall provide any necessary culvert at his own expense.
 - G. Erosion control. Erosion control measures shall be implemented per Chapter 250, Construction Site Erosion Control, of this Code.
 - H. Required standards. All driveways and driveway aprons shall be surfaced with a dustless, all-weather material capable of carrying a wheel load of 4,000 pounds. (Normally, a two-inch blacktop on a four-inch base or five inches of portland cement will meet this requirement.). The driveway apron shall be concrete where sidewalks are present. See Article VI, entitled "Traffic Visibility, Loading and Parking Access," of Chapter 525 for parking requirements.
 - I. Reconstruction of sidewalks and curb and gutter. When the construction of a driveway requires the removal of curb and gutter or sidewalk, the new construction shall meet Village specifications on file with the Village Clerk-Treasurer and be done in a neat, orderly, workmanlike manner.
 - J. Culverts. If required by the Village, culverts shall be installed prior to any work being done on the property served and will follow specifications on file with the Village Clerk-Treasurer.
 - K. Costs. All costs associated with the driveway installation, including but not limited to sidewalk repairs, curb and gutter repairs, storm grate repairs, culvert installations, driveway installations, materials, restoration, erosion control measures and labor, are to be paid by the property owner.
 - L. Permit required. No person, firm or corporation shall construct, reconstruct, alter or enlarge any driveway or driveway apron within the limits of the right-of-way without first obtaining a driveway permit as provided by this chapter.
 - M. Special requirements for driveways on commercial and industrial properties. The angle between the center line of a driveway and the curbline shall not be less than 45°.
 - N. Variances. Any of the above requirements may be varied by the Village Board in such instances where the particular nature of the property or the design of the street

may make the rigid adherence to the above requirements impossible.

- II.** Section 455-6, entitled "General requirements for curb and gutter," of Chapter 455, entitled " Streets, Sidewalk and Driveways," of the Municipal Code of the Village of Woodville is hereby amended as follows:

§ 455-6 General requirements for culverts, curb and gutter. [1]

- A. Curb and gutter construction and reconstruction shall be completed in accordance with the specifications on file with the Village Clerk-Treasurer.
- B. Permit required.
- (1) No person shall lay, remove, replace or repair any culvert within the Village of Woodville unless he/she is under contract with the Village to do such work or has obtained a permit from the Director of Public Works at least three days before the work is undertaken. The Director of Public Works shall determine the diameter of the culvert to be installed, which shall not be less than 12 inches, and shall approve of the laying of the culvert to provide for proper drainage.
- C. Existing driveways. The owner of a driveway or driveway apron existing at the time this chapter became effective may be required to allow for the installation of a culvert if the Director of Public Works determines that such driveway or driveway apron impedes the flow of surface water. The Director of Public Works shall notify the Village Board of any driveway or driveway apron that impedes the flow of surface water, and the Village Board may, after providing notice to the property owner, proceed to undertake the installation of a culvert. The cost of such installation shall be borne by the Village.
- D. Culvert requirements.
- (1) No culvert shall be less than 12 inches in diameter.
- (2) All culverts shall be constructed of galvanized steel or reinforced concrete and shall be made of new manufacture, unless specifically excepted by the Director of Public Works or Village Engineer in the case of quality used culverts.
- (3) The property owner shall keep his culvert unobstructed and clean of debris.
- O. Gauge.
- (1) The minimum wall thickness for galvanized steel culverts shall be in accordance with the following:

Pipe Diameter (inches)	Gauge
15 to 24	16
30 to 36	14

42 to 54	12
60 to 72	10
78 to 84	8

- (2) The class of reinforced concrete culverts shall be in accordance with the following:

Height of Cover (feet)	Class of Pipe
0 to 2	IV
2 to 3	III
3 to 6	I

- P. Drainage. Culverts shall be placed in the ditch line at an elevation that will ensure proper drainage.
- Q. Endwalls. Culverts shall be installed with earthen, concrete or metal apron endwalls as directed by the Village Engineer or Director of Public Works.
- R. Backfill material. Material used for backfill shall be of a quantity acceptable to the Village Engineer or Director of Public Works and shall be free from frozen lumps, wood, or other extraneous or perishable materials. The minimum cover, measured from the top of the culvert to the top of the subgrade, shall be six inches.
- S. Erosion control. Erosion control measures shall be implemented as necessary, or as directed by the Village Engineer or Director of Public Works.
- T. Distance. The distance between culverts under successive driveways or driveway aprons shall not be less than 10 feet unless otherwise permitted by the Village Board.
- U. Appeal. Persons may request a variance from the culvert requirements of this section by filing a written appeals request with the Village Clerk-Treasurer, who shall place the matter as an agenda item for the Village Board's next meeting. The Village Board may only waive the requirement for a culvert upon a finding that unique physical characteristics of the location in question render a culvert unnecessary. The Village Engineer or Director of Public Works may be directed to render an opinion on the variance request.

III. Subsection D of Section 525-40, entitled "Parking requirements," of Chapter 525, entitled "Zoning" of the Municipal Code of the Village of Woodville is hereby amended as follows:

- D. Surfacing. All open off-street parking areas, except a parking space accessory to a single-family dwelling, shall be surfaced with a dustless, all-weather material capable of carrying a wheel load of 4,000 pounds. (Normally, a two-inch blacktop on a four-inch base or five inches of portland cement will meet this requirement.) Any parking area for more than five vehicles shall have the aisles and spaces clearly

marked. An accessory parking space may extend from a driveway, but any portion of the accessory parking space shall not directly connect to the driveway apron or otherwise extend past the right-of-way line.

IV. SEVERABILITY

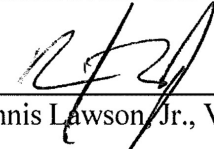
If any provision of this Ordinance or any application of this Ordinance to any person or circumstance is found to be invalid or unconstitutional, such a finding shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

V. EFFECTIVE DATE

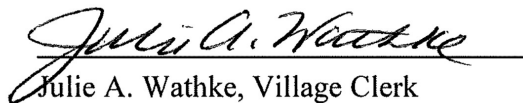
This Ordinance shall take effect upon passage as provided by law.

Adopted this 10th day of February, 2026

VILLAGE OF WOODVILLE



Dennis Lawson, Jr., Village President



Julie A. Wathke, Village Clerk

Voted for:	<u>6</u>
Voted against:	<u>0</u>
Abstained:	<u>0</u>
Date adopted:	<u>2/10/2026</u>
Effective date:	<u>2/11/2026</u>