

ZONING

275 Attachment 1

Town of Sullivan

Appendix A

Required Submissions

[Amended 12-5-2007 by L.L. No. 7-2007]

Required plans and data shall be prepared according to the following except as they may be specifically waived by the enforcement officer or other responsible party. Where applicable, such drawings and maps shall meet the requirement of Article 9, § 334, of the Real Property Law.

1. Site plan (required for special use permit and application for Planned Development District)
 - A. Site plan – A minimum of two copies and such additional copies as the enforcement officer may specify, to scale, to include:
 1. Location map showing boundaries and dimensions of the parcel or tract of land, contiguous properties, and any easements or public rights-of-way. Official tax maps should be used where practicable.
 2. Existing features of the site, including existing land use, land and water areas, existing buildings and water or sewer systems on or immediately adjacent to the site, and surface drainage characteristics.
 3. The proposed location and arrangement of the use and any buildings or installations on the site, including water and sewer facilities.
 4. Sketch of any proposed building or structure, including exterior dimensions and elevations of front, side, and rear view.
 - B. Accompanying data – to include the following:
 1. Application and required fee, if any.
 2. Name and address of applicant and any professional advisors.
 3. Authorization of owner if applicant is not the owner of the property in question.
 4. Description of materials and method of installation for any equipment or installation for which the permit is being sought.
 5. Results of any required on-site investigation, including percolation test, where applicable.

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- C. Special considerations – to include, where applicable.
 - 1. Such additional information, data and analysis as is required on any application form prepared by the Town or as the Planning Board, enforcement officer, Town Board or Board of Appeals may specify in the administration and enforcement of these regulations.
- 2. Final site plan (required for zoning permit approval in a Planned Development District).
 - A. The Planning Board and the zoning permit applicant shall collectively determine the submission requirements for the final site plan. These requirements will vary depending on the nature and complexity of the proposed development.
- 3. Certificate of compliance
 - A. Application and required fee, if any.
 - B. Upon notification of project completion, the following shall be submitted to supplement the application.
 - 1. Copy of approved application for zoning permit with any change made in the course of construction noted thereon or; alternatively, if no zoning permit was required, that pertinent information as is required by the enforcement officer.
 - 2. Certification by the applicant that all improvements were carried out in accord with the approved zoning permit or as is otherwise required according to the provisions of these regulations.
- 4. Stormwater pollution prevention plan. A stormwater pollution prevention plan consistent with the requirements of Ch. 230, Articles I and II, shall be required for site plan approval. The SWPPP shall meet the performance and design criteria and standards in Chapter 230, Article II. The approved site plan shall be consistent with the provisions of Chapter 230.