

MAPLEWOOD CODE

#	Item	Ordinance Reference	Applicant			Twp.	
			Provided	N/A	Waiver Requested	Complete	Complete
SECTION 2 – PRELIMINARY PLAT STANDARDS							
11.	Plats drawn by land surveyor; indicate surveyor’s signature, seal, license number and address.	§ 271-31A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Improvements drawn by professional engineer; indicate engineer’s signature, seal, license number and address.	§ 271-31A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Clearly and legibly drawn; based on survey certified by land surveyor licensed in New Jersey.	§ 271-31C(1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Graphic scale not less than one inch equals 30 feet.	§ 271-32C(2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Sheet size(s) no larger than 24 by 36 inches.	§ 271-31C(3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	If more than one sheet is used, provide a composite map no larger than 24 inches by 36 inches to show the entire subdivision and to identify the sheet on which each section is shown.	§ 271-31C(3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.	Key map showing: North arrow. Depict entire subdivision in relation to surrounding areas. Names of principal roads. Scale of not less than one inch equals 2000 feet.	§ 271-31C(4)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18.	Title block showing: Name of the subdivision. Name of the municipality. Tax Map sheet, block and lot numbers. Date of preparation and most recent revision. North arrow. Application number.	§ 271-32C(5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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19.	As to the owner, provide in the title block: Name. Address. Phone number. Signature.	§ 271-31C(5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20.	As to the applicant, provide in the title block: Name. Address. Phone number. Signature.	§ 271-31C(5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21.	As to the person(s) preparing the plat, provide in the title block: Name. Address. Phone number. Signature. Seal.	§ 271-31C(5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22.	Names of all property owners within 200 feet of the development.	§ 271-31C(6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23.	Dimensions: Tract acreage to the nearest 0.01 of an acre. Number of new lots. Each lot line dimension to the nearest foot. Each lot area to the nearest square foot.	§ 271-31C(7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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24.	Elevation information: Existing contours at two-foot intervals. Proposed contours at two-foot intervals. Benchmark noted on plan. Datum.	§ 271-31C(8)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25.	Existing natural features: Soil types, based on U.S. Soil Conservation Service data. Slopes exceeding 10%. Wooded areas. Individual trees larger than six inches outside of wooded areas.	§ 271-31C(9)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26.	When altering or filling a stream, approval of the New Jersey Division of Water Resources	§ 271-31C(10) (a)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27.	Cross-sections and profiles of watercourses showing the flood hazard area, top of bank, normal water level and bottom elevations at: At one-hundred-foot intervals, but at no less than two locations At fifty-foot intervals for 300 feet upstream and downstream of any existing or proposed culvert or bridge Whenever altering watercourses, erosion control measures during construction with typical ditch sections and profiles	§ 271-31C(10) (b)[1] § 271-31C(10) (b)[2] § 271-31C(10) (b)[3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28.	Upstream acreage of drainage basin of any watercourse running through adjacent to development, including watershed map based on USGS maps.	§ 271-31C(10) (c)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29.	Flood hazard areas.	§ 271-31C(10) (d)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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30.	Existing and proposed drainage and conservation easements.	§ 271-31C(10) (e)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31.	Location, extent and water level of all ponds within the development and within 200 feet of the development.	§ 271-31C(10) (f)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32.	Existing storm sewer system: Size of all lines. Slope of all lines. Direction of flow. Locations of catch basins, inlets, manholes, culverts and headwalls. Calculations.	§ 271-31C(10) (g)[1]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33.	Proposed storm sewer system: Size of all lines. Slope of all lines. Direction of flow. Locations of catch basins, inlets, manholes, culverts and headwalls. Calculations.	§ 271-31C(10) (g)[1]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34.	Location and extent of proposed stormwater management devices: Plans. Calculations.	§ 271-31C(10) (g)[2]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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35.	For all existing utilities and streets, show: Plans. Cross sections. Center-line profiles. Details. Type and width of street pavement. Curbs. Sidewalks. Bike routes. Shade trees.	§ 271-31C(11)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36.	At existing intersections, show: Sight triangles. Curb radii. Crosswalks. Curb ramps. Street signs.	§ 271-31C(11)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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SECTION 2 – PRELIMINARY PLAT STANDARDS (Cont'd)							
37.	For all proposed utilities and streets, show:	§ 271-31C(11)					
	Plans.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cross sections.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Center-line profiles.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Details.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Type and width of street pavement.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Curbs.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sidewalks.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Bike routes.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Shade trees.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38.	At proposed intersections, show:	§ 271-31C(11)					
	Sight triangles.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Curb radii.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crosswalks.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Curb ramps.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Street signs.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39.	For existing easements or other rights-of-way within the development or within 200 feet thereof, show:	§ 271-31C(12)					
	Name of easement/right-of-way.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Location.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Width.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Purpose(s).		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Text of deed restriction.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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SECTION 2 – PRELIMINARY PLAT STANDARDS (Cont'd)							
40.	For proposed easements or other rights-of-way within the development or within 200 feet thereof, show: Name of easement/right-of-way. Location. Width. Purpose(s). Text of deed restriction.	§ 271-31C(12)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41.	Monuments: Existing — location and description. Proposed — location and description.	§ 271-31C(13)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
42.	Lot line data: Existing lot lines to remain. Existing lot lines to be eliminated. Proposed lot lines. Setback lines with dimensions. Identify any lots to be dedicated for public use. Lot and block numbers as assigned by the Tax Assessor.	§ 271-31C(14)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
43.	Existing structures to remain: Proposed use. Front, side and rear setbacks. Historical significance.	§ 271-31C(15)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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44.	Utility plans: Feasible connections to existing utility system(s). “Will serve” letter(s).	§ 271-31C(16)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45.	Zoning district(s).	§ 271-31C(17)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certification of Section 2 by Township Engineer or designee. I certify that Section 2 of this checklist was reviewed by me on _____, and I determine as follows: <input type="checkbox"/> Incomplete <input type="checkbox"/> Forward to Approving Authority for Completeness Declaration							
_____		_____		_____			
Date		Signature		Title			

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Instructions to Applicant

1. This checklist is to be utilized in conjunction with application for *Preliminary Approval of Major Subdivision*.
2. Applicant is to complete checklist as follows:
 - (a) Insert name of applicant, block and lot numbers, and date in appropriate locations at top of Page 1.
 - (b) Indicate, under the heading of "Applicant", the applicant's position relative to each checklist item. If the item has been provided, check "Provided." If it is the applicant's position that a particular item is not applicable to the application, check "N/A." Where permitted, if the applicant seeks a waiver from the checklist item requirement, check "Waiver Requested."
 - (c) Do not mark checkboxes under the heading of "Township." Do not mark the certification sections to be completed by the Township.

NOTE:

1. This checklist is not a substitute for the specific submission requirements contained in the Township Ordinance (Ch. 271, Zoning and Development Regulations). Refer to the actual ordinance for specific details.