

ZONING AND DEVELOPMENT REGULATIONS

271 Attachment 10

VARIANCE REQUEST

Submission Checklist Township of Maplewood, Essex County, New Jersey

Name of Development _____ Block ____; Lot(s) ____

Date of Submission _____

Approval Requested: Appeal of decision ____; interpretation ____; bulk variance ____;
use variance ____; other, identify _____

Submission Item	Applicant	Township
1. Nine (9) copies of plat.	_____	_____
2. Four (4) copies of application form.	_____	_____
3. Completed checklist.	_____	_____
4. Description of request, identification of ordinance ⁷ section involved.	_____	_____
5. Application fee.	_____	_____
6. Evidence of paid property taxes.	_____	_____
7. Evidence of published notice and notification of required parties.	_____	_____
8. Sketch map of proposal.	_____	_____
9. Setbacks of existing buildings, if needed.	_____	_____
10. Adjoining property owners.	_____	_____
11. Tax sheet, block, lot, adjoining lots, date, graphic scale, North arrow.	_____	_____
12. Zoning district.	_____	_____
13. Name, address, phone number and signature of owner, applicant and person preparing plat.	_____	_____
14. Key map.	_____	_____
15. Subdivision submission, if needed.	_____	_____
16. Site plan submission, if needed.	_____	_____

On _____, 19____, this submission was declared complete ____;
incomplete _____

Administrative Officer

This checklist is not a substitute for the specific submission requirements of the ordinance.¹ See ordinance for details.

¹ Editor's Note: The ordinance" refers to Ch. 271, Zoning and Development Regulations.