

ZONING AND LAND USE

243 Attachment 4

Check One Planning Board Board of Adjustment

**Final Site Plan Details
Checklist
[Amended 9-5-2018 by Ord. No. 2018-10]**

Project Title _____ Zone _____

Date Received _____ Applicant _____

Prepared By _____

Complies		Does Not Apply	Waiver Request
Yes	No		

Requirement

1. Site plan for preliminary approval submitted for final approval.
2. Related drawings for preliminary approval submitted for final approval.
3. Any information for preliminary approval submitted for final approval.
4. Any modifications made subsequent to preliminary approval and approved by Planning Board.
5. Revised drawings if any modifications were made subsequent to preliminary approval.
6. Filing required application forms:
8 complete application forms.
7 blue or black on white prints of site plan.
8 copies of any other required documents.
8 copies of improvement plans.
Substitute Form W-9, Payer's Request for Taxpayer Identification Number, endorsed by applicant (client).
7. Drawn at a scale of not less than 1" = 50' and not greater than 1" = 10'.
8. Key map showing entire tract and relation to its surrounding areas and zoning boundaries.
9. Name and address of applicant and owner.

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Complies		Does Not	Waiver Request	Requirement
Yes	No			
				10. Name and address and title of person preparing the plan.
				11. Date of preparation and subsequent revisions.
				12. Affidavit of the owner and other parties of interest that the site plan is submitted with their knowledge and consent.
				13. Tax Map sheet, block and lot numbers.
				14. Name of all adjoining owners.
				15. North arrow (and referenced meridian).
				16. Zone district in which lot(s) are located.
				17. Delineation of all setback lines required in the zone district.
				18. An accurate boundary survey prepared and certified by a New Jersey licensed land surveyor. The survey shall be based on a field traverse with an error closure of not less than 1 in 10,000.
				19. Existing and proposed principal building or structures and all accessory structures.
				20. Finished grade elevations of all first floors and roofs, including roof structures.
				21. Architectural floor plans for each floor of the building or structure.
				22. Elevations from all principal exposures of all buildings or structures proposed for the site.
				23. Name, address and registration number of a New Jersey licensed architect preparing the floor plans and elevations.
				24. Existing topography with a maximum of two-foot contour intervals, based on New Jersey Geodetic Control Survey datum.
				25. Proposed grading with a maximum of two-foot contour intervals.
				26. All setback dimensions and minimum setback lines.
				27. All existing wooded or landscaped areas.
				28. Proposed landscape and planting plan prepared by a qualified practicing New Jersey professional landscape architect or landscaper. Planting schedule (type, common and botanical name, size at time of maturity and quantity of all plantings).
				29. All existing and proposed signs (size, type of construction, design and location).

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Complies		Does Not	Waiver Request	Requirement
Yes	No			
				30. All existing and proposed lighting standards (design calculations, size, type of construction and location).
				31. All existing and proposed catch basins (location, type and size).
				32. All existing and proposed storm drainage facilities (location, type and size).
				33. Profile of all existing and proposed storm drainage.
				34. Design data supporting the adequacy of all existing facilities to accept traditional stormwaters.
				35. Delineation of watershed areas.
				36. Calculations of runoff generated before and after development.
				37. Location, type and size of all existing and proposed: Curbs. Sidewalks. Driveways. Fences. Retaining walls.
				38. Layout of all parking spaces on-site and within 100 feet (existing and proposed) showing location and dimensions.
				39. Layout of all existing and proposed off-street loading showing dimensions and locations on-site and within 100 feet of the site.
				40. Location, size and nature of all existing and proposed rights-of-way.
				41. Location, size and nature of all existing and proposed easements.
				42. Location, size and description of any lands to be dedicated to the township, county or other agency.
				43. Location and size of all sanitary sewer lines.
				44. Profiles of all sanitary sewer lines.
				45. Location, size and type of all proposed utility lines and structures.
				46. Letters from each utility that the facilities are adequate to serve the site development.
				47. Location, size and nature of remaining lands or contiguous lands in which the applicant has an interest.
				48. Location, size and type of all proposed off-site improvements; compliance with Chapter 153.

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Complies		Does Not	Waiver Request	Requirement
Yes	No			
				49. All points of vehicular ingress and egress shall be shown.
				50. Size of driveways.
				51. Sight triangles shall be shown.
				52. Provision for refuse and garbage disposal.
				53. Internal circulation patterns for traffic.
				54. Location and design of all fire prevention: Emergency lanes. Hydrants. Sprinkler connections. Fire zones.
				55. Present and proposed number of units.
				57. Construction details of all proposed site improvements.
				58. Complete list of site improvements, except principal and accessory buildings, by item and the quantities of each to be constructed.
				59. Filing of required fees.
				60. Certification from the Tax Collector that all taxes have been paid to date.
				61. Compliance with § 243-48D, limestone geologic studies.
				62. Presence of wetlands, if any, and compliance with applicable NJDEPE regulations.
				63. The Major Development Stormwater Summary Sheet referenced in § 243-40C(3)(e) shall be submitted when a stormwater management basin is proposed on a project.
				64. An applicant for development shall either submit a consistency determination from the New Jersey Highlands Council indicating that the application is consistent with the Highlands Regional Master Plan and the Township's approved petition or an application for a Highlands Exemption under the Township's Municipal Highlands Exemption Program.