

ZONING AND LAND USE

243 Attachment 9

Township of Lopatcong

**Minor Site Plan
Checklist**

[Amended 9-5-2018 by Ord. No. 2018-10]

Project: _____ Application No.: _____ Location: _____ Zoning District: _____ Applicant: _____ Block: _____ Lot: _____		Complies			
		Yes	No	Wvr	NA
1.	3 copies of completed development review application				
2.	10 copies of plats				
3.	All plats shall be of standard size as specified by the Map Filing Law, namely 8½ x 13 inches, 24 x 36 inches or 30 x 42 inches.				
4.	Plats drawn to a scale of not less than 1 inch = 50 feet.				
5.	Plans prepared and certified by a New Jersey licensed engineer, architect, planner or landscape architect as stipulated in the site plan rules contained in N.J.A.C. 13:40-7.1 et seq.				
6.	The title of minor site plan				
7.	Tax Map sheet, block and lot number of tract				
8.	Written and graphic scale				
9.	Name and address of owner and applicant				
10.	Reference meridian				
11.	Four-inch by five-inch block for signatures of the Chairman and Secretary of the Planning Board (or Board of Adjustment) and the Township Engineer.				
12.	Zone of site				
13.	Schedule of required and proposed zoning data				
14.	Key map showing the location of the site in relation to the surrounding area				
15.	Plans showing the location of the proposed construction and all existing structures, roads parking, utilities and lighting within 200 feet of the site				
16.	Certification from Tax Collector that no taxes or assessments for local improvements are due or delinquent on the subject property.				
17.	Application fee and escrow deposit				
18.	Statement as to any requirements for which waiver is sought, together with a statement of reasons why waivers should be granted				
19.	Consent of owner to file the application				
20.	List of other necessary governmental approvals				
21.	All lot line dimensions.				

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22.	The Major Development Stormwater Summary Sheet referenced in § 243-40C(3)(e) shall be submitted when a stormwater management basin is proposed on a project.				
23	An applicant for development shall either submit a consistency determination from the New Jersey Highlands Council indicating that the application is consistent with the Highlands Regional Master Plan and the Township’s approved petition or an application for a Highlands Exemption under the Township’s Municipal Highlands Exemption Program.				
Applicant’s Signature: _____					