

## **Ordinance No. 1432**

### **Amending the Fridley City Code to Add Chapter 210, Special Events and Updating Chapter 209, Fees**

The City Council of the City of Fridley does ordain, after review, examination and staff recommendation that the Fridley City Code be amended as follows:

#### **Section 1**

##### Fridley City Code Chapter 210 Special Events

#### 210.01 Purpose

The purpose of this Chapter is to protect the health, safety, and welfare of the citizens of the City of Fridley (City) by regulating the time, place and manner of special events. This Chapter establishes permit requirements and ensures the provision of adequate parking, traffic control, sanitary facilities, utilities and safety services.

#### 210.02 Definitions

**Applicant:** any individual, association, partnership, corporation, or entity applying for a special event permit.

**City services:** the exclusive allocation of city resources, including, but not limited to, city personnel, equipment, rights-of-way, property, or facilities for use in conjunction with a specific event or activity, as requested by the host or sponsor of the event, or as requested by or on behalf of a person attending the event, or deemed necessary by the City in order to maintain public safety. Special services include, but not be limited to, any of the following: street closures; requiring police officers to stop or reroute traffic; the provision of temporary restroom facilities; special police protection; stationing emergency vehicles at or in the immediate vicinity of the event; exclusive use of city streets as a staging area or for event park; additional street cleaning and garbage removal services; special signage, such as temporary "no parking" signs; the use of any city building, equipment or other property for any purpose.

**Outdoor:** any activity conducted outside of a permanent, enclosed structure or building.

**Person:** any individual, association, partnership, corporation, company or entity.

**Special event:** any gathering or activity on public property that either substantially interrupts the normal use of public spaces or has a public impact requiring City services. The event may be open to the public or private. A special event may also be any activity that requires additional City resources beyond normal operations or impacts the surrounding community through increased

traffic, parking needs, noise, or other factors that affect the regular use of public spaces or neighboring properties. Such events include but are not limited to athletic events such as 5Ks, runs, walks, and bicycle races, block parties, carnivals, fairs and festivals, concerts and street dances, parades, outdoor events on City property that are inconsistent with the typical use, outdoor events on City property with attendance that exceeds 50 individuals, outdoor events on private property that require City services or impact public spaces, streets or neighboring properties, events in City rental facilities that exceed the facility's capacity and any other similar event.

City rental facility: any City-owned building, structure, or designated area that can be reserved for private or public use, such as community centers, pavilions, or meeting rooms.

Unlawful assembly: as defined by Minnesota Statute § 609.705. Special events conducted without required permits may constitute an unlawful assembly under applicable law.

#### 210.03 Permit Required

It is unlawful for any individual, organization, partnership, company or corporation to conduct or promote any special event without first obtaining a special event permit.

#### 210.04 Permit and Application Requirements

1. An application for a Special Event Permit must be submitted at least 90 days prior to the event date. Applications may be submitted up to one year in advance of the event date. Applications submitted less than 90 days are subject to an additional fee. Applications submitted less than 30 days prior to the event date will not be considered.
2. Application requirements are pursuant to the City's Special Event Policy.
3. All events require final approval from the City Manager or a designee.

#### 210.05 Exemptions

1. The following events are exempt from this Chapter:
  - (a) Events at permanent place of worship, stadiums, athletic fields, arenas, theatres, auditoriums, school-sanctioned events on school property, or fairs conducted pursuant to State law;
  - (b) Special events or activities planned and managed by the City;
  - (c) Private gatherings or events on residential property that do not require City services or impact public spaces, streets or neighboring properties;

(d) Non-recurring garage sales, auctions or estate sales;

(e) Night to Unite;

(f) Funeral processions;

(g) Activities conducted by a governmental agency acting within the scope of its authority;  
and

(h) The use of traditional public forums as alternative channels of communication by the public, provided that such use is for the free exercise of constitutionally protected activities and does not disrupt or interfere with traffic on public streets or the use of public places by other members of the public.

2. Certain events may be exempted from permit fees by a Fridley City Council (Council) resolution, provided they still comply with all other requirements of this Chapter regarding safety, insurance and operations.

#### 210.06 Inspections

The City will conduct inspections to ensure compliance with this Chapter and the Special Event Policy. A preliminary inspection will be conducted within 24 hours prior to the start of the event, following event setup, to verify compliance with permit requirements. A final inspection will be conducted within 24 hours, after event cleanup, to verify proper restoration of the event area(s). Additional inspections may be required as determined by City staff.

#### 210.07 Fees

1. The fees for this Chapter are set in the Fees Chapter of the Code.

2. The Council may waive or reduce fees under specific circumstances.

3. All fees for City services and the security deposit must be paid no later than 14 days before the event date. The security deposit will be refunded within 30 days after the event if no damage occurred to City property, all cleanup requirements were completed and the final inspection was passed. The City may retain all or a portion of the security deposit if additional City staff time was required, additional City services were needed, damage occurred to City property, cleanup was inadequate or other violations were discovered during final inspection.

#### 210.08 Revocation and Denial of Permits

1. The City Manager or a designee may revoke an approved permit if the event violates permit conditions, City Code, State law, or if emergency conditions arise that affect public safety.

2. The specific criteria for evaluating permit applications are established in the Special Event Policy.

210.09 Appeals

Any person contesting a citation or decision associated with violations of this Chapter may file an appeal pursuant to the Appeals and Administrative Citations chapter of the Code.

**Section 2**

Fridley City Code  
Chapter 209 Fees

209.12 Fees

1. Administrative Fees

<b>Code</b>	<b>Subject</b>	<b>Fee</b>
203	Administrative Hearing	\$200
608	Lodging Tax	3% of rent charged
304	Seizure fee for motor vehicles – Each vehicle – Each vehicle when vehicle owner or lien holder refuses to repossess their own vehicle	\$200 assessed \$400 assessed
304	Storage fee for seized motor vehicles	\$10 per day for each day or part of a day the seized motor vehicle is held at a storage facility or impound lot. The total storage fees assessed on any one motor vehicle may not exceed \$500 or 50% of the value of the motor vehicle as determined by competent authority, whichever is less.
	Text Amendment to the City Code Application	\$1,500
<u>210</u>	<u>Special Event Permit</u>	<u>\$100</u>
	<u>Special Event Permit, additional late fee for any application submitted less than 90 days prior to an event</u>	<u>\$120</u>

<u>Special Event Permit Security Deposit to cover City services</u>	<u>\$500 (or 20% of costs, whichever is higher).</u>
<u>Police officer per person (three hour minimum)</u>	<u>\$105 per hour (non-holiday)</u> <u>\$140 per hour (holiday)</u>
<u>Full-time Fire per person (two hour minimum)</u>	<u>\$70 per hour</u>
<u>Paid On-Call Fire per person (two hour minimum)</u>	<u>\$35 per hour</u>
<u>Fire engine</u>	<u>\$400 per hour</u>
<u>Ladder truck</u>	<u>\$500 per hour</u>
<u>Grass truck</u>	<u>\$150 per hour</u>
<u>Rescue truck</u>	<u>\$150 per hour</u>
<u>Public Works staff per person (two hour minimum)</u>	<u>\$60 per hour</u>
<u>Pick-up truck</u>	<u>\$45 per hour</u>
<u>Utility truck</u>	<u>\$100 per hour</u>
<u>Dump truck</u>	<u>\$150 per hour</u>

**Passed and adopted by the City Council of the City of Fridley on this 14th day of July, 2025.**

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Dave Ostwald - Mayor

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Melissa Moore - City Clerk

First Reading: June 23, 2025

Second Reading: July 14, 2025

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