

LAND USE AND DEVELOPMENT

Township of Hamilton

Zoning Board of Adjustment Variance Application Checklist

Information Required	Application Type						Compliance (C – Complete; NC – Not Complete; W – Waiver)
	Appeal N.J.S.A. 40:55D-70.a	Interpretation N.J.S.A. 40:55D-70.b	Hardship N.J.S.A. 40:55D-70.c(1)	Planning N.J.S.A. 40:55D-70.c(2)	Use N.J.S.A. 40:55D-70.d	Street N.J.S.A. 40:55D-34 or 35	
1. Completed Zoning Board application form	X	X	X	X	X	X	
2. Appropriate application/escrow fees	X	X	X	X	X	X	
3. Proof that all taxes and MUA fees are up-to-date	X	X	X	X	X	X	
4. Tax Map showing the property location	X	X	X	X	X	X	
5. Plot plan based on a recent survey of the property showing the following information:							
a. Location and dimension of the property boundaries			X	X	X	X	
b. All adjacent streets, easements and rights-of-way			X	X	X	X	
c. The minimum building setback lines for the zoning district			X	X	X		
d. Location and dimensions of any and all existing buildings and structures on site			X	X	X		
e. Footprint of the proposed development			X	X	X	X	
f. Setback dimensions of the proposed development			X	X	X	X	
g. Location and dimensions of any existing or proposed on-site easements			X	X	X	X	

HAMILTON CODE

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h. Environmental features impacting the site (wetlands, wetland buffers or other environmental restrictions)			X	X	X		
i. Existing and proposed limits of site clearing			X	X	X	X	
j. Site coverage calculations — existing and proposed building and impermeable coverage			X	X	X		
6. Additional information/documents							
a. Photographs showing existing conditions at the location of the proposed development			X	X	X	X	
b. Photos of adjacent uses as seen from the location of the proposed development			X	X	X	X	
c. Plans and elevations of the proposed structure(s) or building addition(s)			X	X	X		
d. For site/lot coverage variances, a stormwater impact report prepared by a professional engineer			X	X			
7. Narrative identifying any of the sections above from which a waiver is being requested and an explanation why the applicant is entitled to such waiver	X	X	X	X	X	X	