

LAND USE AND DEVELOPMENT

APPLICATION FORM

Township of Hamilton
Atlantic County
6101 Thirteenth Street
Mays Landing, NJ 08330

This application with supporting documentation must be filed with the Planning Board Administrator and must be delivered to the professionals for review at least 21 days prior to the meeting at which the application is to be considered.

TO BE COMPLETED BY TOWNSHIP STAFF ONLY

Date Filed: _____ Application No: _____

Application Fee: _____

Escrow Deposit: _____

Scheduled for: Review for completeness: _____ Hearing: _____

TO BE COMPLETED BY APPLICANT

1. Subject Property

Location: _____

Tax Map: Page _____ Block _____ Lots _____

 Page _____ Block _____ Lots _____

Dimensions: Frontage: _____ Depth _____ Total Area _____

Zoning District: _____

2. Applicant

Name: _____ Tax ID # _____

Address: _____

Telephone No.: _____

Applicant is: A Corporation _____ Partnership _____ Individual _____

3. Disclosure Statement

Pursuant to N.J.S.A. 40:55D-48.1, the names and addresses of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with N.J.S.A. 40:55D-48.2 that disclosure requirement applies to any corporation or

HAMILTON CODE

partnership which owns more than 10% interest in the application followed up the chain of ownership until the names and addresses of the noncorporate stockholders and partners exceeding the 10% ownership criterion have been disclosed. (Attach pages as necessary to fully comply.)

Name _____ Address _____ Interest ____

Name _____ Address _____ Interest ____

4. If owner is other than the applicant, provide the following information on the owner(s):

Owner's Name: _____

Address: _____

Telephone Number: _____

5. Property Information

Restrictions, covenants, easements, association bylaws, existing or proposed, on the property:

Yes (attached copies): _____ No _____ Proposed _____

Note: All deed restrictions, covenants, easements, association bylaws, existing and proposed, must be submitted for review and must be written in easily understandable English in order to be approved.

Present use of premises: _____

6. Applicant's Attorney: _____

Address: _____

Telephone No.: _____ Fax No. _____

7. Applicant's Engineer: _____

Address: _____

Telephone No.: _____ Fax No. _____

8. Applicant's Planning Consultant: _____

Address: _____

Telephone No.: _____ Fax No. _____

9. Applicant's Traffic Engineer: _____

Address: _____

Telephone No.: _____ Fax No. _____

LAND USE AND DEVELOPMENT

10. List any other expert who will submit a report or who will testify for the applicant: (Attach additional sheets as may be necessary):

Name: _____

Address: _____

Telephone No.: _____ Fax No. _____

11. Application represents a request for the following:

Subdivision:

_____ Minor subdivision approval

_____ Subdivision approval (preliminary)

_____ Subdivision approval (final)

Number of lots to be created _____
(Including remainder lot)

Number of proposed dwelling units _____
(If applicable)

Site Plan:

_____ Preliminary site plan approval [Phases (if applicable) _____]

_____ Final site plan approval [Phases (if applicable) _____]

_____ Amendment or revision to an approved site plan

Area to be disturbed (square feet) _____

Total number of proposed dwelling units _____

_____ Variance relief (hardship) [N.J.S.A. 40:55D-70c(1)]

_____ Variance relief (substantial benefit) [N.J.S.A. 40:55D-70c(2)]

_____ Conditional use approval [N.J.S.A. 40:55D-67]

_____ Direct issuance of a permit for a lot lacking street frontage [N.J.S.A. 40:55D-35]

12. Section (s) of ordinance from which a variance is requested: _____

13. Waivers requested of development standards and/or submission requirements (attach additional pages as needed): _____

14. Attach a copy of the notice to appear in the official newspaper of the municipality and to be mailed to the owners of all real property, as shown on the current tax duplicate, located within the state and

HAMILTON CODE

within 200 feet in all directions of the property which is the subject of this application. The notice must specify the sections of the ordinance from which relief is sought, if applicable.

The publication and the service on the affected owners must be accomplished at least 10 days prior to the date scheduled by the Administrative Officer for the hearing.

An affidavit of service on all property owners and a proof of publication must be filed before the application will be complete and the hearing can proceed.

15. Explain in detail the exact nature of the application and the changes to be made at the premises, including the proposed use of the premises:

(attach pages as needed) _____

16. Is a public water line available? _____

17. Is public sanitary sewer available? _____

18. Does the application propose a well and septic system? _____

19. Have any proposed new lots been reviewed with the Tax Assessor to determine appropriate lot and block numbers?

20. Are any off-tract improvements required or proposed? _____

21. Is the subdivision to be filed by deed of plat? _____

22. What form of security does the applicant propose to provide as performance and maintenance guarantees?

23. Other approvals which may be required and date plans submitted:

	YES	NO	DATE PLANS SUBMITTED
Hamilton Township Municipal Utilities Authority	_____	_____	_____
_____ County Health Department	_____	_____	_____
_____ County Planning Board	_____	_____	_____
_____ County Soil Conservation District	_____	_____	_____
NJ Department of Environmental Protection	_____	_____	_____
Sewer Extension Permit	_____	_____	_____
Sanitary Sewer Connection Permit	_____	_____	_____
Stream Encroachment Permit	_____	_____	_____
Waterfront Development Permit	_____	_____	_____
Wetlands Permit	_____	_____	_____
Tidal Wetlands Permit	_____	_____	_____
Potable Water Construction Permit	_____	_____	_____
Other	_____	_____	_____
NJ Department of Transportation	_____	_____	_____

LAND USE AND DEVELOPMENT

24. Certification from the Tax Collector that all taxes due on the subject property have been paid must be included with this application.
25. List of maps, reports and other materials accompanying the application (attach additional pages as required for complete listing).

Quantity	Description of Item
_____	_____
_____	_____
_____	_____

26. The applicant hereby requests that copies of the reports of the professional staff reviewing the application be provided by the following applicant's professionals:

Specify which reports are requested for each of the applicant's professionals or whether all reports should be submitted to the professional listed.

Applicant's Professional	Reports Requested
_____ Attorney	_____
_____ Engineer	_____
_____ Planner	_____

HAMILTON CODE

CERTIFICATIONS

27. I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant or that I am an officer of the corporate applicant and that I am authorized to sign the application for the corporation or that I am a general partner of the partnership applicant.

[If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.]

Sworn to and subscribed before me this

_____ day of _____, 2_____

NOTARY PUBLIC

SIGNATURE OF APPLICANT

28. I certify that I am the owner of the property which is the subject of this application, that I have authorized the applicant to make this application and that I agree to be bound by the application, the representations made and the decision in the same manner as if I were the applicant.

[If the owner is a corporation this must be signed by an authorized corporate officer. If the owner is a partnership, this must be signed by a general partner.]

Sworn to and subscribed before me this

_____ day of _____, 2_____

NOTARY PUBLIC

SIGNATURE OF APPLICANT

29. I understand that the sum of \$_____ has been deposited in an escrow account. In accordance with the ordinance of the Township of Hamilton, I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials. Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the required additional amount and shall add that sum to the escrow account within 15 days.

DATE

SIGNATURE OF APPLICANT