

LAND DEVELOPMENT

190 Attachment 2

Township of Allamuchy

CHECKLIST

Details Required for Variance Applications
[Amended 11-14-2018 by Ord. No. 2018-23]

NOTE: See § 190-802D of the Allamuchy Township Land Development Ordinance for further details of submission requirements and procedures.

Applicant _____ Block _____ Lot _____

Item #	Provided	Not Relevant	Waiver Asked For	Item of Information Required by the Land Development Ordinance
1				Application Form(s) and Checklist(s) (15 copies).
2				Application and Escrow Fees in accordance with § 190- 901.
3				Sketch plats or plans (15 copies) or related material outlining the location, nature and extent of any variance(s) requested.
4				Key Map at 1/4 inch equal to not more than 400 feet.
5				Title Block:
6				Name, title, address and telephone number of applicant;
7				Name, title, address, telephone number, license number, seal and signature of the professional or professionals who prepared the plat or plan, if applicable;
8				Name, title and address of the owner or owners of record;
9				Scale (written and graphic); and
10				Date of original preparation and of each subsequent revision thereof and a list of specific revisions entered on each sheet.
11				North arrow.
12				Certification that applicant is the owner of the land or his properly authorized agent, or that the owner has given his consent under an option agreement.
13				Names and addresses of partners or stockholders as required by ordinance.
14				Acreage figures (both with and without areas within public rights-of-way).
15				Approval signature lines.
16				Existing block and lot number(s) of the lot(s) as they appear on the Township Tax Map.

ALLAMUCHY CODE

Item #	Provided	Not Relevant	Waiver Asked For	Item of Information Required by the Land Development Ordinance
17				Tract boundary line (heavy solid line).
18				The location of existing and proposed property lines, streets, structures (with their numerical dimensions and an indication as to whether existing structures will be retained or removed), parking spaces, loading areas, driveways, watercourses, railroads, bridges, culverts, drainpipes, any natural features such as treed areas, both within the tract and within 50 feet of its boundary.
19				The location and width of all existing easements and rights-of-way.
20				Zoning district(s) affecting the tract, including district names and all area and bulk requirements, with a comparison to the proposed development.
21				Proposed buffer and landscaped areas.
22				Delineation of floodplains, including both floodway and flood-fringe areas, flood zone, flood elevation and elevation of lowest floor level
23				Wetlands, marshes, ponds, land subject to flooding and other “Critical Areas” as defined by ordinance.
24				The names of all adjacent property owners and adjacent block and lot numbers as they appear on the most recent tax list prepared by the Township Tax Assessor.
25				Certification from the Township Tax Collector that all taxes and assessments are paid to date.
26				Certification from Township Finance Office that all prior escrow fees have been posted.
27				A sketch of the proposed addition or new construction for which a variance is sought, demonstrating how same is architecturally consistent with the existing structure or an improvement thereof.
28				A written statement delineating the exact proposed use requested, for use variance applications only.
29				Major development stormwater summary sheet shall be submitted when a stormwater management basin is proposed on a project.
30				Referral to the Warren County Mosquito Control Commission on such applications as may be deemed appropriate by the Board Engineer that affects the health and safety of citizens of Allamuchy Township regarding mosquitos and mosquito infestation.

LAND DEVELOPMENT

SIGNATURE AND TITLE OF PERSON WHO PREPARED CHECKLIST

DATE