

ORDINANCE NO. 3576

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON, AMENDING LMC 19.12 RELATING TO BOARD OF ADJUSTMENT MEETING SCHEDULING

WHEREAS, the Board of Adjustment is a key decision-making body tasked with reviewing and adjudicating variance requests, special use reviews, and other zoning-related matters, and its current procedures require modernization to enhance efficiency and effectiveness; and

WHEREAS, the existing language of LMC 19.12.020 requires the Board of Adjustment to hold a meeting each month, regardless of whether any application, appeal, hearing, or other matter is pending before the Board; and

WHEREAS, the proposed language increases administrative efficiency by providing a method in which to avoid unnecessary meetings and the need for the Board to convene solely for an empty agenda; and

WHEREAS, the proposed update does not alter public notice procedures, statutory requirements, or any established timelines for processing applications or appeals; and

WHEREAS, the Board will retain all existing authority to hold regularly scheduled meetings, special meetings, or schedule hearings; and

WHEREAS, the amendment is solely intended to eliminate the requirement to hold a meeting when no items are pending, thereby improving efficiency while maintaining transparency and public access.

NOW THEREFORE, The City Council of the City of Longview do ordain as follows:

Section 1. That Chapter 19.12.020 of the Longview Municipal Code shall be and is hereby amended to read as shown in the attached exhibit A hereto as part of this ordinance, provided that manifest and numbering errors shall be corrected prior to publication.

Section 2. Severability. If any portion of this ordinance is declared invalid or unconstitutional, such decision shall not affect the validity of the remaining portions.

Section 3. That the City of Longview City Clerk is hereby ordered and directed to cause the Ordinance to be published.

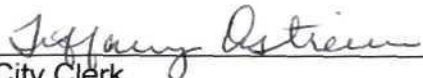
Section 4. This Ordinance shall be in full force and effect 5 days after passage and publication as required by law.

Passed by the City Council this 26th day of March, 2026.

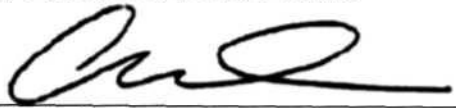
Approved by the Mayor this 26th day of March, 2026.


MAYOR

ATTEST:


City Clerk

APPROVED AS TO FORM:


Charlotte Archer
City Attorney

Published: 4-4-2026

Exhibit A to Ordinance No. 3576

The updated language is contained with LMC 19.12.020 and is as follows:

19.12.020 Meetings – Majority vote.

Meetings of the board shall be held at least once each month and at such other times as the chairman of the board may determine provided that a scheduled meeting may be canceled by the chairman when there are no matters pending before the Board. There shall be a fixed place of meeting. All board meetings shall be open to the public. Any action of the board shall receive an affirmative vote of at least a majority of the total board. When requested by the secretary or chairman of the board, the director of community and economic development and the building official and the chief of the fire department, or such of them as have received such a request, shall attend any board meeting for the purpose of furnishing technical advice to the board.