

DEVELOPMENT REGULATIONS

102 Attachment 2

CHECKLIST NO. 2
TOWNSHIP OF COLTS NECK
CLASSIFICATION AND MINOR SUBDIVISION PLAN
OR
CLASSIFICATION AND MINOR SITE PLAN

Application For: Minor Subdivision ()
 Minor Site Plan ()

Application No.: _____ Date Received
By Board: _____

Project Name: _____

Applicant's Name: _____

Block (s): _____ Lot(s): _____

Latest Issue Date of Plat Cover Sheet: _____

NOTICE

THIS FORM MUST BE COMPLETED AND RETURNED TO THE ADMINISTRATIVE OFFICER WITH THE SUBDIVISION OR SITE PLAN APPLICATION WHEN FILED. FAILURE TO INCLUDE ALL ITEMS REQUIRED ON SUBMITTED PLANS OR ATTACHMENTS MAY RESULT IN THE APPLICATION BEING CONSIDERED INCOMPLETE FROM A SUBMISSION STANDPOINT AND CERTIFICATION AS A COMPLETE APPLICATION DENIED. TO BE CONSIDERED AT A REGULAR MEETING, ALL INFORMATION AND DOCUMENTS MUST BE RECEIVED BY THE BOARD A MINIMUM OF 10 WORKING DAYS PRIOR TO THE MEETING.

FOR BOARD
USE ONLY

TO BE CHECKED
BY APPLICANT

Yes No(*)

- () 1. Three copies of completed application, checklist, and other documents required in § 102-34 _____ _____
- () 2. Required fee per § 102-15(**). _____ _____
- () 3. Three copies of any protection and/or restriction covenants or deed restrictions or easements applying to the lands being developed. _____ _____
- () 4. Three copies of identification of information missing and reasons for not providing at this time. _____ _____
- () 5. For plat for classification and minor subdivision approval, 10 complete sets of plats, plus one cloth tracing prepared in accordance with § 102-38B. _____ _____

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- () 6. For plat for classification and minor site plan approval, 10 completed sets of plats, plus one cloth tracing and a copy of deeds for all dedications and/or easements prepared in accordance with § 102-39B. _____
- () 7. One copy of the W-9 taxpayer's identification and certification. _____
- () 8. Three copies of the developer's escrow agreement. _____
- () 9. Three copies of the Colts Neck soil erosion control agreement. _____
- () 10. Three copies of the hold harmless indemnification form. _____
- () 11. Three copies of the Tax Collector's certification that all local taxes are paid. _____

* On a separate page list all items not provided, with appropriate ordinance reference, example: 102-39D1a or 102-39D(1)(a) and reasons for not providing required information at this time and when it will be provided.

** Reference in Colts Neck Township Development Regulations Ordinance.

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CERTIFICATION BY APPLICANT AND PERSON  
COMPLETING THIS FORM (Both must sign)

I (We) believe the above information is accurate, I (we) understand that "certification of the application as complete" determines the commencing of the applicable time period for action by the approving authority and understand that certification of the application for time period purposes does not mean that all applicable ordinance requirements have been met or that all required information, data and/or documents required for approval of the application have been received or that any waivers have been granted.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Applicant

\_\_\_\_\_ Date: \_\_\_\_\_  
Person preparing this check list