

DEVELOPMENT REGULATIONS

102 Attachment 6

CHECKLIST NO. 6
TOWNSHIP OF COLTS NECK
VARIANCE APPLICATION

Application No.: _____ Date Received
By Board: _____

Project Name: _____

Applicant's Name: _____

Block (s): _____ Lot(s): _____

Latest Issue Date of Plat Cover Sheet: _____

NOTICE

THIS FORM MUST BE COMPLETED AND RETURNED TO THE ADMINISTRATIVE OFFICER WITH THE VARIANCE APPLICATION WHEN FILED. FAILURE TO INCLUDE ALL ITEMS REQUIRED ON SUBMITTED PLANS OR ATTACHMENTS MAY RESULT IN THE APPLICATION BEING CONSIDERED INCOMPLETE FROM A SUBMISSION STANDPOINT AND CERTIFICATION AS A COMPLETE APPLICATION DENIED. TO BE CONSIDERED AT A REGULAR BOARD MEETING, ALL INFORMATION AND DOCUMENTS MUST BE RECEIVED BY THE BOARD A MINIMUM OF 10 WORKING DAYS PRIOR TO THE MEETING.

FOR BOARD
USE ONLY

TO BE CHECKED
BY APPLICANT

Yes No(*)

- () 1. For application under § 102-8H1(**), three copies of application and checklist and all required and submitted documents and prints plus required fee. _____
- () 2. For application under § 102-8H2, four copies of completed application and checklist and all required and submitted documents and completed prints plus required fee. _____
- () 3. For application under § 102-8F, four copies of variance application plus checklist, fees, number of copies of all documents required by this ordinance for the type of application(s) involved. (See § 102-38 or § 102-39.) _____

COLST NECK CODE

- () 4. One copy of information and documents required in § 102-24; public hearing notice and proof of service must be provided at or prior to the public hearing. _____
- () 5. Certification that all real estate taxes are paid to date (obtain from Tax Collector). _____
- () 6. One copy of the W-9 Taxpayer's identification number and certification. _____
- () 7. Three copies of the developer's escrow agreement. _____
- () 8. Three copies of the hold harmless indemnification form. _____
- () 9. Architectural Committee review form. _____
- () 10 Three copies of identification of information missing and reasons for not providing required information at this time. _____

* On a separate page list all items not provided, with appropriate ordinance reference, example: 102-39D1a or 102-39(D)(1)(a) and reasons for not providing required information at this time and when it will be provided.

** Reference in Colts Neck Township Development Regulations Ordinance.

CERTIFICATION BY APPLICANT AND PERSON COMPLETING THIS FORM (Both must sign)

I (We) believe the above information is accurate, I (we) understand that "certification of the application as complete" determines the commencing of the applicable time period for action by the approving authority and understand that certification of the application for time period purposes does not mean that all applicable ordinance requirements have been met or that all required information, data and/or documents required for approval of the application have been received or that any waivers have been granted.

Signed: _____
Applicant

Date: _____

Person preparing the check list

Date: _____