

ZONING

205 Attachment 6

APPENDIX F

SAMPLE NOTICE OF A ZONING ORDINANCE VIOLATION

VILLAGE OF SAUKVILLE
OZAUKEE COUNTY, WISCONSIN
OFFICE OF THE BUILDING INSPECTOR

Date \_\_\_\_\_

REGISTERED MAIL

Mr. John Doe
\_\_\_\_\_ Street
\_\_\_\_\_, Wisconsin

Dear Mr. Doe:

As required under § \_\_\_\_\_ of the Zoning Ordinance, you are hereby advised that you are in violation of § \_\_\_\_\_ of the Village of Saukville Zoning Ordinance.

The following violations have been noted:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following action(s) should be taken by (date):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The first violation is noted as having occurred (date) \_\_\_\_\_, and § \_\_\_\_\_ of the Zoning Ordinance provides the following:

Please contact this office for any clarification of this matter.

Sincerely,

\_\_\_\_\_  
Building Inspector

cc: Village President
Village Attorney