

ZONING REGULATIONS

380 Attachment 3

Town of Beacon Falls

Appendix III Zoning Enforcement Officer Procedures

Procedure to be followed by Zoning Enforcement Officer in the enforcement of these regulations.

It is recommended that the Zoning Enforcement Officer adhere to the following procedure in enforcing the Zoning Regulations of the Town of Beacon Falls:

1. Send a letter to the alleged violator asking that he/she conform in 10 days.
2. If no reply is received within 10 days, a registered letter should be sent to the alleged violator asking that he/she conform within five days and at the same time inform him/her that if compliance is not had within five days, that the matter will be referred to the local Circuit Court prosecutor for action by his/her office.
3. If no response is received from the alleged violator, counsel for the Planning and Zoning Commission should be consulted and a decision made on whether or not the alleged violation should be referred to the local Circuit Court prosecutor for action or whether the Zoning Enforcement Officer should seek an injunction restraining the continued violation of the Zoning Regulations.
4. In situations dealing with new construction, the Zoning Enforcement Officer will not issue a certification of zoning compliance until all violations of the Zoning Regulations have been corrected.

Permit acquisition.

The Zoning Enforcement Officer of the Town of Beacon Falls is charged with the duty of enforcing the Zoning Regulations.

It is also his/her responsibility to process all applications for certificates of zoning compliance and to issue certificates of zoning compliance when all work to be performed has been performed.

All questions concerning the applicability of the Zoning Regulations of the Town of Beacon Falls should be directed initially to the Zoning Enforcement Officer.

The Zoning Enforcement Officer will consult with the Planning and Zoning Commission and counsel for the Planning and Zoning Commission in situations where he/she feels he/she needs help in processing any applications made to him/her for permits under these regulations.