

LAND USE REGULATIONS

35 Attachment 6

Township of Upper Freehold

*** CHECKLIST***

Form 1:

DETAILS REQUIRED FOR INFORMAL REVIEW APPLICATIONS

Note: See Subsection 35-802 D of the Upper Freehold Township Land Use Regulations Ordinance for further details of submission requirements and procedures.

Item #	Provided	Not Relevant	Waiver Asked For	Item of Information Required by The Land Development Ordinance
1				Application Form(s) and Checklist(s) (8 copies).
2				Escrow Fees, if applicable, in accordance with Section 35-901.
3				A letter from the applicant to the Township Planning Board outlining the proposed development plans.
4				Sketch Plats or Plans (8 copies), clearly and legibly drawn.
5				Scale of 1" equals not more than 100' on one of the following four (4) standard sheet sizes (8 1/2" x 13", 15" x 21", 24" x 36" or 30" x 42"), with all sheets submitted of the same size, and each with a clear perimeter border at least 1" wide.
6				Key Map at 1" equals not more than 2,000'.
7				Title Block:
8				Name of the development, Township of Upper Freehold, Monmouth County, N.J., with each sheet specifically titled with appropriately descriptive words, with a notation reading, "Informal Plat (or Plan) For Review";
9				Name, title, address and telephone number of applicant;
10				Name, title, address, telephone number and signature of the person who prepared the plat or plan;
11				Name, title and address of the owner or owners of record;
12				Scale (written and graphic); and
13				Date of original preparation and of each subsequent revision thereof and a list of specific revisions entered on each sheet.

UPPER FREEHOLD CODE

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14				North Arrow.
15				Acreage figures (both with and without areas within public rights-of-way).
16				Existing block and lot number(s) of the lot(s) to be subdivided or developed as they appear on the Township Tax Map.
17				Tract boundary line (heavy solid line).
18				All adjacent block and lot number(s).
19				Zoning district(s).
20				Existing lot lines to be eliminated.
21				Existing and proposed street and lot layout, with dimensions, showing that portion of the tract proposed for development in relationship to the entire tract.
22				Area of each proposed lot.
23				Existing structures and uses, including the shortest distance between any existing building and proposed or existing lot lines.
24				All Setback Lines.
25				Intent for Water Supply and Sewage Treatment.
26				Existing Contours based on United States Geological Survey datum where appropriate.
27				Approximate location of wooded areas, flood plains, wetlands and buffers.
28				Existing and proposed rights-of-way and easements within and adjoining the tract.
29				Proposed vehicular access points and parking areas, as applicable.
30				All streams, lakes, rivers and brooks.
31				Certification from the Township Tax Collector that all taxes and assessments have been paid to date, and certification from the Chief Financial Officer that all prior escrow fees have been posted.

SIGNATURE AND TITLE OF PERSON WHO PREPARED CHECKLIST. _____ DATE. _____