

DEVELOPMENT REGULATIONS

145 Attachment 7

Township of Commercial

Checklist Schedule G, Variance Application

Instructions: Fill in the name of the applicant or the development and date below. Then, using the column of brackets at left, mark with the appropriate letter that corresponds to the status of the item requested. An application shall not be considered complete until all the materials and information specified below have been submitted.

Name of Applicant or Development _____ Date _____

C – Complete I – Incomplete NA – Not Applicable WR – Waiver Requested

Table with 3 columns: Applicant's Response, Description, and Official Use Only. It lists 9 items for which the applicant must provide documentation or information, such as application forms, fee receipts, tax certificates, and affidavits.

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Applicant's Response		Official Use Only
[]	Twenty copies of a plan or plat of the property involved, separately folded, and drawn at a suitable scale to enable the entire tract to be shown on one sheet and shall show the following items:	[]
[]	1. A key with North arrow showing the entire development and its relation to surrounding areas at a scale of not less than one inch equals 2,000 feet.	[]
[]	2. The Township Tax Map sheet, block and lot numbers for the tract and all adjacent lots, title, graphic scale, date of original drawing and the date and substance of each revision.	[]
[]	3. Name and address of the owner and person preparing the plat or plan. If the owner is not the applicant, then the interest of the applicant and owner's signed consent to the filing of the application.	[]
[]	4. The names of all adjoining property owners and property owners within 200 feet of the property involved as disclosed by the most recent tax records.	[]
[]	5. The classification of the zoning district in which the property is located if the property is less in more than one zoning district, the plat shall indicate all the zoning district lines. All front, side and rear setback lines shall be shown.	[]
[]	6. The legal description and street address, if any, of the subject property, its entire acreage and the acreage of the area(s) involved in the variance application.	[]
[]	7. All existing structures, uses and wooded areas within the property involved and within 200 feet of the subject property; also, any isolated trees with a diameter of eight inches or more measured three feet above ground level on the property involved.	[]
[]	8. All streams, lakes and drainage rights-of-way within the limits of the property and within 500 feet thereof, including the location, width and direction of flow of all streams, brooks and drainage structures; existing natural or man-made features to be removed or relocated; flood hazard area and floodway lines, steep slopes in excess of 5%, including the location of all previously dedicated areas, whether accepted or not.	[]

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**Applicant's
Response**

**Official Use
Only**

- [] 9. The location of any and all wetland areas and required wetlands transition areas or buffers within the proposed development as required under the Freshwater Wetlands Protection Act Rules – N.J.A.C. 7:7A, New Jersey Department of Environmental Protection; or letter of interpretation from the NJDEP indicating that the proposed activity within the property requires no wetlands permit or delineation. The Planning Board may waive this application requirement upon the recommendation of the Township Engineer, if the applicant submits a signed statement by a New Jersey-licensed engineer or land surveyor that:
- a. He has personally visited the subject property and conducted a site investigation as necessary to determine that there are no wetlands or transition areas on the subject property.
 - b. He has examined the subject property on a national wetlands inventory.
 - c. He has reviewed the soils on the subject property as set forth in the Salem County Soil Survey Map as issued by the U.S. Department of Agriculture.
 - d. He has certified that there are no wetlands or wetland transition areas on the subject property. []
 - e. A copy of the applicable wetlands map and soils map of the site involved, as well as a calculation of the acreage of wetlands and uplands for each existing and proposed lot shall be submitted in the event wetlands are located on the site. []
- [] 10. All existing streets, roads, easements and rights-of-way within and adjoining the property involved, with existing right-of-way widths clearly indicated and as proposed in the Township Master Plan. Existing and proposed driveways or other entrances onto a public street, street names, existing sight triangles or other easements and their purpose shall be shown. []
- [] 11. The location and width of all existing or proposed utility easements on the property. []
- [] 12. The location of any existing or proposed open space or recreational areas within or adjacent to the lot involved. []

COMMERCIAL CODE

Applicant's Response		Official Use Only
[]	13. The location of any municipal boundary lines within 200 feet of the property.	[]
[]	14. Copy of and plan delineation of any existing or proposed deed restriction(s).	[]
[]	15. Copy of and plan delineation of any existing or proposed easements or lands reserved or dedicated to public use or protective covenants.	[]