

LAND DEVELOPMENT

109 Attachment 9

Township of West Amwell

Checklist No. 1
Land Development Application
Development Review Checklist

[Amended by Ord. No. 99-23; 12-30-2009 by Ord. No. 33-2009; 11-28-2012 by Ord. No. 18-2012; 2-17-2016 by Ord. No. 2-2016]

Applicant _____
 Name _____ Address _____
 Telephone # _____ E-mail _____
 Owner _____
 Name _____ Address _____
 Project Name _____
 Block _____ Lot _____ Tax Map Sheet _____
 Checklist Prepared By: _____
 Print Name of Applicant or Agent
 Signature of Applicant: _____

TO BE COMPLETED BY TOWNSHIP	
Application No. _____	Application Fee Paid _____
Application Revcd. _____	Escrow Fee Paid _____

CHECK TYPE OF APPLICATION BEING SUBMITTED

	SITE PLAN		VARIANCE	SUBDIVISION		
	Prelim Major	Final Major	Variance (C,D)	Minor	Prelim Major	Final Major

Application Fee Submitted: \$ _____

Escrow Deposit Submitted: \$ _____

All applications must be submitted to the Administrative Officer of the Planning/Zoning Board at least **THREE WEEKS** prior to regularly scheduled Board meeting.

Site Plan				V	Subdivision				TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY TOWNSHIP		
Minor	Major	Prelim	Major Final	Variance	Minor	Major	Prelim	Major Final	PROVIDED	N/A	WAIVER REQUESTED	PROVIDED Y/N	REQUEST WAIVER	WAIVER GRANTED
•	•	•	•	•	•	•	•	•						
•	•	•	•	•	•	•	•	•						
•	•	•	•	•	•	•	•	•						
•	•	•	•	•	•	•	•	•						

Required documents to be submitted w/app.

A. Application fee and escrow.

B1. Eighteen (18) copies of the completed application form. Eighteen (18) copies of completed checklist. Pdf copies of the submission shall also be provided.

B2. Applicant's Disclosure Statement if filed as corporation.

C. Eighteen (18) copies of blue or black line prints.

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•	•	•	•	•	•	•	D. Certification from Tax Collector that all taxes and assessments on the property are paid.						
•	•		•	•	•		E1. Four copies of existing protective covenants or deed restrictions applying to the land being subdivided or developed along with a copy of the deed(s) of record.						
•		•	•	•		•	E2. Four copies of all deeds with Metes and Bounds description for proposed lots including remaining land parcel as well as proposed easement dedications.						
•	•		•	•	•		F. Certification from Owner that: - the property in questions has not been part of a prior Land Use Application or - provides list with dates of all prior applications						
							G. Completed applications with appropriate fees and required information submitted directly to these Agencies with <u>copies</u> provided to the Township for verification of these these submissions:						
•	•			•	•	•	a. Hunterdon County Planning Board						
•	•			•	•		b. Hunterdon County Soil Conservation District						
•	•			•	•		c. D & R Canal Commission						
•	•			•	•	•	d. Hunterdon County Department of Health						
				•	•		H. Written verification of proposed tax lot numbers as obtained from the Township Tax Assessor.						
•	•	•	•	•	•		I. Five (5) copies of stormwater management plan and drainage calculations analyzing existing and proposed conditions required to comply with Township Stormwater Ordinance.						
	•				•		J. Environmental Impact Statement/Natural Resource Inventory						
•	•	•	•	•	•	•	K. Valid LOI issued by NJDEP for entire project or FOD LOI issued by NJDEP for area of proposed development. (1) Board will consider request for waiver if sufficient evidence is presented to determine that there is no impact on any wetland area.						
(1)			(1)	(1)									
•	•	•	•	•	•	•	L. Written statement submitted by applicant identifying request for waiver of any checklist requirement (if any).						

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30'	30'	30'	V	Subdivision								
30'	30'	30'	50'	50'	50'	50'	8.					
	•	•	•	•	•		9.					
•			•	•			10.					
	•	•			•		a.					
	•	•					b.					
		•		•	•		11.					
•			•				12A.					
	•	•		•	•	•	12B.					
•			•	•			13A.					
	•	•			•	•	13B.					
•	•	•	•	•	•	•	14.					
•	•	•	•	•	•	•	15.					

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•	•	•	•	•	•						
•			•	•							
	•	•			•						
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					•	•	24. Plan meets requirements of "Map Filing Law" for final major subdivision and for minor subdivision (if plan rather than deeds are to be filed with the Hunterdon County Clerk's Office).						
•	•	•	•			•	25. Appropriate details to Township, County and State Standards including, but not limited to: sidewalk, curbs, paving, street signs, drainage, etc.						
•	•	•	•	•	•	•	26. Soil erosions and sediment control plans.						
		•	•	•	•	•	27. All calculations and documentation required to show compliance with Township Soil Removal Regulations Chapter 138.						
•	•	•	•	•	•	•	28. Plan drawn from actual boundary survey of property.						
•	•	•			•	•	29. Proposed grading plan including finished floor elevations, elevations at corners of building and paved areas.						
•	•	•				•	30. Locations, size and detail of all existing and proposed signs.						
•	•	•				•	31. Lighting plans, including location, type, wattage, height pattern and foot candles.						
•	•	•	•				32. Architectural Plans should include preliminary floor plans and elevations of each new altered building, façade and height of proposed structure. Also indicate existing/proposed building square footage.						
•	•	•					33. Parking and Loading plan showing spaces, size and type, aisle width, curb cuts, calculation of parking requirements, entrance and exit arrangement, details of traffic control devices and signals, fire plans and other parking restrictions.						
•	•	•					34. Location of solid waste storage, screening and means of disposal including amount of pick up per week and recycling facilities.						
		•		•	•	•	35. Identify location and description of proposed monumentation. All physical survey evidence as found in the field, including encroachments, must be noted Provide a legend indicating monuments found and to be set.						

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						36. In Lot Clustering or Lot Averaging, the following will pertain:						
						a. Amount and location and proposed uses of common open space to be provided.						
						b. The location and description of any common facilities to be provided.						
						c. Description of the Organization to be established for the Ownership and Maintenance of any common open space and common facilities.						
		•				37. As-built plans and profiles of all roads, utilities and stormwater facilities. Four signed and sealed sets of prints along with one set of reproducible mylars.						

Application deemed incomplete for noted deficiencies under items

Date: _____
 Date: _____
 Date: _____

Application Deemed Complete:

By: _____ Date: _____
 Board Engineer